

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday January 6, 2019

Mayor Walter called the December 2nd meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Mayor Walter. Attorney Connie Fern Miller

Absent: Trustee Mangus, Trustee Evans, Attorney Connie Fern Miller

There not being a quorum the Village meeting will not be held.

Public: None

Correspondence:

Department Head Reports:

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- **Fire Department:**
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- **Chief Kelly gave the following report:**
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- **Code Enforcement:**
Parks: None

Street Department: None

Water Board: None

Planning Board.

Zoning Committee: None

Financial: None

Council of Governments:

- **Other**
- **Board Concerns:**
 - **Presentation of Fire Department Bills:** \$ Trustee Jaynes made a motion to accept the Fire Dept. bills with the Hunt bill to be held seconded by Trustee Mangus motion approved.
 - **Presentation of General Fund Bills:** \$ Trustee Evans made a motion to accept the General bills seconded by Trustee Arcangeli motion carried
 - **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded Trustee Mangus

Trustee Jaynes made a motion to adjourn seconded by Trustee Mangus motion carried. Meeting adjourned at 8:44pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday January 18th, 2020 at 7:00 pm at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday January 21, 2019

Mayor Walter called the January 21st meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Mayor Walter. Attorney Connie Fern Miller

Absent: None

Public: Mr. and Mrs. Bob Lovell

Correspondence: NYS Electric and Gas, Pamphlet; Legislature Program for 2020.

Approval of the Dec 2nd minutes Trustee Jaynes made a motion to approve the minutes seconded by Trustee Arcangeli all in favor motion carried.

Mayor Walter would like to have the budget process start at the next meeting at starting at 6:00pm.

A motion was made by Trustee Evans to allow the treasurer/clerk to move funds from Checking 2 to General Funds for paying General Bills seconded by Trustee Mangus all in favor motion carried

Resolution #1 for 2020 brought to Village Board for completion of the Fire Department; Trustee Jaynes brought the resolution to the board and seconded by Trustee Mangus Roll Call taken Trustee Jaynes – yes Trustee Evans – yes Trustee Arcangeli – yes Trustee Mangus – yes Mayor Walter – yes Resolution #1 for 2020 carried.

Department Head Reports:

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- **Fire Department:**
- Chief Kelly gave the following report: for December 2019
- 12-4 EMS call N Falls RD
- 12-4 EMS call ST RT 414
- 12-5 EMS Call ST RT 227
- 12-7 MVA CTY RD 8
- 12-12 MVA ST RT 414
- 12/13 MVA CTY RD 4
- 12-13 Wires Down Church Street
- 12-14 MVA Covert RD & Satterly Hill Rd
- 12-14 EMS call Willow Street
- 12-15 Assist Sheriff Dept. ST RT & (& Mark Smith Rd
- 12-19 Assist Sheriff Dept. Newtown Rd
- 12-19 Carbon Monoxide detector activation Carpenter Rd.
- 12-20 House Fire ST RT 79
- 12-21 EMS call N Falls Rd
- 12-23 EMS call ST RT 227
- 12-24 Mutual Aid to Watkins Glen on Life Assist
- 12-26 MVA Auble Rd & CTY RD 7

- 12-28 Standby for possible move up to assist Sheriff's Dept.
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- Trustee Jaynes talked to the board in regards to the Old Fire House. One individual came forward to look at the fire house and wants to bring in a retail business. Trustee Jaynes and Trustee Arcangeli met the individual at the old fire house to do a walk through. Trustee Jaynes reported that we do not need an engineer to do a study to remove the fuel oil tank. DEC needs to be on the grounds when the tank is removed.

Mayor Walter reported on the American Red Cross Fire Rescue Award which was awarded to The Burdett Fire Department. They were nominated by two Different individuals. The award will be announced at the Annual Fire's Banquet Saturday January 25th.

- **Code Enforcement:** Trustee Evans followed through with the call that she was asked to make in regards to a code violation.
Parks: All the street lights have been replaced by the LED. Trustee Evans spoke on services rendered for the Historical Society. Trustee Arcangeli made a motion to approve \$100 to contract services with the Historical Society seconded by Trustee Jaynes all in favor motioned carried. Trustee Evans spoke on the Sunday speaker at the Historical Society with 42 attending. They have had a little over 100 individuals attending the events.

Street Department: None

Water Board: None next meeting is in February

Planning Board. The committee needs to reconvene and start looking at 2020.

Zoning Committee: Trustee Jaynes reported that at the end of the February meeting the book will be ready for the taxpayers to review and then set up four public meetings.

Financial: We will start the budget process at the next meeting going department by department.

Council of Governments: Meets this Thursday in Montour Falls

- **Other**
- **Board Concerns:** Trustee Arcangeli asked if renters will be getting the welcome baskets. A discussion took place in regards to giving the welcome basket to the renters as sometimes they do not stay, some stay just a short time. Mayor Walter gave a David Sidle a walkthrough of the new fire house.

Presentation of Fire Department Bills: \$ 10,744.88

Trustee Jaynes made a motion to accept the Fire Dept. bills with the Hunt bill to be held seconded by Trustee Mangus motion approved.

- **Presentation of General Fund Bills:** \$ 2065.82 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Evans made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:44pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday February 3rd, 2020 at 7:00 pm at the Village Office.

Our department held 8 Fundraisers which break down as follows:

4 Breakfasts—30 Department Hours, 899 ½ Man Hours
2 Chicken BBQs—13 Department Hours, 177 Man Hours
1 Golf Tournament—8 Department Hours, 136 Man Hours
1 Dinner Dance—8 ½ Department Hours, 221 Man Hours

We had a total of 52 Department Hours and 1,203 ½ Man Hours on Fundraising Events.

We took on nine new members: Pam Kelly, Taylor Gates, Ethan Dean, Brad Gallow, Caitlin Cady, Kristin Field, James Carl, Brittany Kelly, Lydia Beaver; one Junior member—Bryce Cady; and reinstated one member—Jeff Clawson.

In 2019, The Village Board was able to purchase a 3-toon pontoon boat. The Board and the Department purchased rescue equipment— P.E.D.S., cold water suits, portable pump and hard suction hose. Red lights and a radio were also installed on the boat.

We made the permanent move to this new building in March of 2019. What a great moment. Thank you again to everyone who supported us in achieving this long-time dream. We constantly take slack from the Town Board in reference to our budget because of the building payment. The payment on this building is separate from our Fire Department Budget. The residents and taxpayers in our district approved this building, which we greatly appreciate. So once again, Thank You!

We were able to purchase battery operated extraction tools that will be installed on our new tanker. The new truck should be here in late February or early March.

The Fire Department and the Village Board were able to trade in the old 2005 Chief's truck and purchase a new 2019 utility truck to be used as the Chief's truck.

I can not state enough how much I, as Chief of this Department, appreciate everything that the Village Board and the tax payers have done to supported the Burdett Fire Department!

2019 BURDETT FIRE DEPARTMENT REPORT

In 2019 our department had 195 alarms, which break down as follows:

- 100 EMS
- 20 MVA
- 26 Service Calls
 - 1 Chimney Fire
 - 7 Automatic Alarms
 - 5 Hazardous Condition
 - 1 Housefire
 - 1 Boat Fire
- 34 Mutual Aid

We gave mutual aid a total of 34 times, which break down as follows:

Montour Falls	2
Mecklenburg	2
Hector	15
Watkins Glen	13
Odessa	1
Trumansburg	1

We received mutual aid a total of 10 times, which break down as follows:

Mecklenburg	2
Hector	4
Watkins Glen	4

Total Department Hours on alarms was 133. Total Man Hours on alarms was 1,328 ½.

We had 56 work bees for a total of 185 ½ Department Hours and 2,566 ½ Man Hours. We had 20 fire trainings for a total of 52 Department Hours and 786 ½ Man Hours. We had 7 rescue trainings for a total of 15 Department Hours and 196 Man Hours. We had 8 boat trainings for a total of 20 ½ Department Hours and 262 Man Hours. This does not include any State or E.M.S training.

2020 Officers of the Burdett Fire Department

Chief	Jason Kelly
1 st Asst. Chief	Ryan Barr
2 nd Asst. Chief	Keith Caslin
3 rd Asst. Chief	Kurt Lodge
Captain	Clayton Crout
Lieutenant	Corey Clover
President	Kurt Lodge
Vice President	Andy Kelly
Secretary	Alyssa Crout
Treasurer	Stacey Lokken

VILLAGE OF BURDETT
BURDETT, NEW YORK
14818

Village Board meeting Minutes

Monday, January 27th 2020

Citizen's Party Caucus

Chairman Alwin White called the caucus to order at 7:00pm.

Those present were as follows:

Chairman Alwin White

Judith Mangus

Laurence Jaynes

Dale Walter

Michelle Clark

Donald Clark

Dick Evans

Linda Arcangeli

Recording Secretary Charlotte Jaynes

Chairman White open the floor for nominations for trustee. Michelle Clark nominated _Laurence Jaynes for trustee seconded by Judith Mangus. There being no further nominations for trustee nominations to be closed seconded by Dale Walter. Dale Walter made a motion for the secretary to cast one ballot, motion carried.

Chairman White open the floor for nominations for trustee. _Dick Evans nominated Martha evans for trustee seconded by Linda Arcangeli. There being no other nominations for trustee __Dale Walter made a motion for the nominations to be closed seconded by __Linda Arcangeli____. Dale Walter made a motion for the secretary to cast one ballot, motion carried.

Chairman White asked for names for a vacancy committee, Michelle Clark and Dick Evans along with Alvin White will be our vacancy committee Chair. Alvin White will remain our chairman for the 2020 Citizens Caucus.

There being no other business Chairman White closed the Citizens Caucus at 7:35pm.

Respectfully Submitted

**Charlotte Jaynes
Recording Secretary**

Citizens Party Caucus - 1/22/2019

1. Judy Mangus
2. Martha D. Evans
3. Laurene W. Payne
4. Dorothea Jaynes
5. DALE WALTER
6. Alvin White
- ~~7. Constance Fern Miller~~

**THE VILLAGE OF BURDETT
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Village Board meeting Minutes**

Monday Feb 3rd, 2019

Mayor Walter called the Feb 3rd meeting to order at 7:00pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Mayor Walter. Attorney Connie Fern Miller

Absent: Trustee Evans

Trustee Jaynes made a motion to accept the January 21st minutes with correction seconded by Trustee Mangus motion carried.

Public: Mr. and Mrs. Bob Lovell, Adan Hunt and Kelly Miller from ARC

ARC: Adam Hunt and Kelly Miller from ARC: Mr. Hunt supplied the board with a list of what areas would be cleaned. They provide the workers comp, supervision and insurance. The cost will be \$160 per week as an estimate. It might be a little more once they do the floors for the first time and depending on how much time it takes to do them. We will be billed monthly. They explained their mission for working with their individuals with disabilities. Chief Kelly gave his input.

Correspondence: NY Penn

Department Head Reports:

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- **Fire Department:**

- Trustee Jaynes made a motion to approve the 2020 Officers as presented by Fire Chief Jason Kelly seconded by Trustee Mangus motion carried. Chief Kelly handed in the Fire Department's yearly report as presented at the end of the minutes.

- **ALARMS:**

- 1/1 Mutual Aid to Odessa on House Fire
 - 1/8 EMS call to State Route 227
 - 1/8 EMS call to State Route 227
 - 1/10 4691 State Route 79 MVA
 - 1/10 Fire Police County Road #8 car in ditch
 - 1/10 Mutual Aid to Mecklenburg
 - 1/11 EMS call State Route 9
 - 1/20 Mutual Aid to Hector on house fire
 - 1/22 EMS call Lake Ave
 - 1/25 EMS call State Rte 414
 - 1/25 Life Assist State Route 227
 - 1/25 Life Assist State Route 227

- **Code Enforcement:**

Street Department: Trustee Arcangeli reported that there seemed to be a lot of pot holes in the streets. Mayor Walter reported that the council of governments might have some tap funds for extending our sidewalks. Mayor Walter spoke of the possibility of using the funds that we might be able to get out of the sale of our ball park and put the funds to enhance Barnum Street Park and also the new park we are wanting to build by the New Fire House.

Water Board: Next meeting is Feb. 5th

Planning Board. The next meeting will be the second Tuesday in March 10th.

Zoning Committee: Next meeting is Feb 10th

Financial:

Council of Governments: Met two weeks ago.

- **Other**

- **Board Concerns:** TABLE Local Law # 2 of the Year 2006 providing that no exemption under real property tax law 487 be applicable within our jurisdiction with respect to any solar or wind energy system or farm waste energy system. Attorney Connie Fern Miller explained the law.
- Local Law #1 for the notice of to allow to override the tax cap for 2020-2021 Trustee Jaynes made a motion to accept Local Law #1 Trustee Mangus seconded motion passed.
- Trustee Arcangeli made a motion to move the Village Election to March 18th seconded by Trustee Mangus motion carried. Trustee Jaynes made a motion to have Cindy and Bob Lovell as election inspectors. Seconded by Trustee Mangus. Motion carried.
- Motion to transfer funds to pay Edger's final balance invoice by Trustee Arcangeli seconded by Trustee Jaynes motion carried.
- Motion made to reimburse Martha Evans for the picture of the bridge by the old school made by Trustee Arcangeli seconded by Trustee Jaynes motion carried.

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Presentation of Fire Department Bills: \$8404.71 Trustee Arcangeli made a motion to accept the Fire Dept. bills with the Hunt bill to be held seconded by Trustee Mangus motion approved.

- **Presentation of General Fund Bills:** \$ 3205.68 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Jaynes made a motion to adjourn seconded by Trustee Mangus motion carried. Meeting adjourned at 8:44pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday February 24th, 2020 at 7:00 pm at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday Feb 24th, 2019

**Mayor Walter called the Feb 24th meeting to order at 7:08 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Trustee Evans
Mayor Walter. Attorney Connie Fern Miller**

Absent: None

Trustee Jaynes made a motion to accept the Feb minutes with correction seconded by Trustee Mangus motion carried.

Public: Mr. and Mrs. Bob Lovell

Correspondence: It has come to our attention that in order to be an election official you have to live in the Village. Therefore Cindy Kain and Kelly Brimhall will be the new election officials. Mayor Walter will be joining the meals on wheels driver to help deliver meals and also serve meals at the Silver Spoon Café. The Annual Historical Dinner will be held in the Community Room.

Department Head Reports:

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- **Fire Department:** Mayor Walter reported that the fire truck that we were going to sell to Canada will be sold to another fire company from Arkansas. The cost for cleaning the fire department from ARC was too costly and the fire department are more than willing to do the cleaning and we will be purchasing a floor cleaner and a vacuum cleaner. Trustee Jaynes made a motion to approve the fire department for cleaning seconded by Trustee Mangus motion carried. Trustee Jaynes made a motion for the Village to purchase a commercial vacuum cleaner and a floor cleaner, seconded by Trustee Evans, motion carried. Mayor Walter reported that the Burdett Fire Department received the award for Finger Lakes Chapter of the Red Cross Hero Ward.
- Resolution #1 to amend the 2018-2019 Fire Department Budget brought to the floor by Trustee Jaynes and seconded by Trustee Mangus. Roll Call vote
- Jaynes – yes Mangus – yes Arcangeli – Yes Evans – yes Walter – yes Resolution passed.
- **ALARMS:**
- **Code Enforcement:** Mayor Walter and Jason Kelly will be meeting with the International Insurance people on March 5th. Trustee Evans reported that the issue from December is being working on. The sidewalk on Rte 79 did not get shoveled due to the gentleman yelling. Attorney Connie Fern Miller said that the next time this happens Daniel Campbell should be instructed to call the sheriff.

Street Department: Mayor Water had a discussion with SCOPE for the sidewalk to continue down Route 79 to the new fire house. They suggested we reach out for a TAP Grant and coordinate with NYS DOT for when they might be doing work on Route 79.

Water Board: Trustee Arcangeli reported that there was an agreement was made to raise the rates 3% per year. There was a problem in Burdett with a party filling the pool for the past three years and they will be charged for the past years. They are working on running the new water line coming down Skyline then down Dean Road and down Factory Street and Burdett Hill but not to the bottom.

Planning Board. The next meeting will be the second Tuesday in March 10th 7:00pm.

Parks Department: Trustee Evans was asked by Gary Emerson to write an article from the Historical Society. The attendance for the talks for 2019-2020 is nearing 200. By March 10th Trustee Evans has to put in the number for the historical markers. Trustee Evans would like to hang some of the historical pictures of Burdett in the fire house and ask for anyone that has new pictures of Burdett now that can be hanged.

Zoning Committee: Trustee Jaynes reported that they are just about finished with the book in March and then hold public meetings to be held in April.

Financial: Meet March 2nd at 6pm to work on budget. We need to have our tentative budget by March 31th.

Council of Governments: More to come on the sales tax debate

- **Other**

- **Board Concerns:** The Lovell's were informed that they could not do the elections as they were not residents of the Village, therefore two new elections inspectors were found(Cindy Kain and Kelly Brimhall). Trustee Jaynes made a motion to appoint the two individuals seconded by Trustee Mangus motion carried. Mayor Walter spoke on Local Law #2 on Solar. Attorney Connie Fern Miller explain how the Local Law #2 reads and the meaning.

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Presentation of Fire Department Bills: \$ Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Arcangeli motion approved.

- **Presentation of General Fund Bills:** \$ Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Jaynes made a motion to adjourn seconded by Trustee Mangus motion carried. Meeting adjourned at 8:16pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday March 2nd, 2020 at 7:00 pm at the Village Office.

RE: #1AUTHORIZE TRANSFER FROM IMMA FOR [coverage of overage of expenses]
(Fire Department)

WHEREAS, [*expenses for the fire department exceeded the budget do to unforeseen costs(s) or account no. name and how much the budget is depleted*].

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to transfer the amount of \$ 227,240.64 from IMMA account no. A231A into account nos. _____
OR if there are numerous accounts, as follows:

<u>AMOUNT</u>	<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>\$2752.26</u>
A3410.42		Fire Dept Ins	
\$4644.60	A3410.43	Fire Det. Electric/Water/Phone	
\$19,754.19	A3410.45	Fire Dept. Heating Fuel	
\$83,100.91	A3410.45	Fire Dept. Material/Supplies	
\$13,085.63	A3410.46	Fire Dept. Repairs Fleet	
\$103,903.05	A3410.47	Fire Dept. Repairs Building	
(\$227,240.64)	A200	Cash	

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday March 2nd, 2020

**Mayor Walter called the March 2nd meeting to order at 7:03 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Trustee Evans
Mayor Walter. Attorney Connie Fern Miller**

Absent: None

Trustee Jaynes made a motion to accept the Feb minutes with correction seconded by Trustee Mangus motion carried.

Public: Mrs. Bob Lovell, Cindy Kain

Cindy Lovell asked about the mailbox at the end of Barnum Street and she was told that it was the home owner's option if they wanted to move it to Main Street.

Trustee Jaynes made a motion to do a resolution to moved funds from the IMMA account to the General Fund to cover overage of expenses seconded by Trustee Mangus – roll call Trustee Mangus – yes -Trustee Evans – Yes – Trustee Arcangeli – Yes – Trustee Jaynes – Yes motion carried

Correspondence:

Department Head Reports:

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- **Fire Department:** Chief Kelly reported that the sale of the 1999 Pumper truck for the amount of \$28,000. It looks like the new truck will be inspected either the third week in March or first week of April and should be delivered by the middle of April. The BF9 now has the house bags on it for house calls. We have

- **ALARMS:** : Chief Kelly reported the following alarms for February
- 2/2 EMS call Minnesota Trails Rd.
- 2/4 Mutual Aid to Watkins Glen on house fire
- 2/5 Mutual Aid to Mecklenburg 1 engine
- 2/6 Automatic mutual aid to Mecklenburg
- 2/7 Vehicle fire Covert Road
- 2/8 EMS call St Rte 79
- 2/9 EMS call St Rte 79
- 2/10 EMS call South Hill Rd
- 2/11 CO defector activation Lake Ave
- 2/11 EMS call St Rte 79
- 2/11 EMS call Barnum St
- 2/12 EMS call South Hill Rd
- 2/12 EMS call St Rte 79
- 2/13 EMS call St Rte 79
- 2/13 EMS call St Rte 227

- 2/28 MVA St Rte 79
- 2/28 Link to Life activation St Rte 79 Noting Found
- 2/28 EMS call St Rte 227
- 2/28 MVA St Rte 227
- 2/29 MVA St Rte 414
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- **Code Enforcement:** A building permit was issued for a property on North Main. The property on Church Street will be cleaned up per Chief Kelly. The property next to the church was not addressed by Code Officer Kelly as it is pending legal issues. Chief Kelly has some other issues he is working on. The sidewalk on Factory Street will be cleaned, but the owner was wondering who will clean the rest of the sidewalk.

Street Department: Mayor Walter spoke to Alvin White on getting the plowing bill to the Village as soon as possible after the snow season.

Water Board: None

Planning Board. Next meeting next Tuesday, Mayor Walter reached out to Jen Davis in regards to the Bazaar. The next one will be the first Saturday in November.

Parks Department: None

Zoning Committee: Next Monday is the last night for completion of the book.

Financial: We are on track with the budget and to hold the public meeting in April. Mayor Walter will speak to the county in regards to looking at our streets and what is needed so that we can utilize some of our CHIPS funds.

Council of Governments: Mayor Walter is taking to the County in regards to the sales tax percentages.

- **Other** : Trustee Jaynes made a motion to appoint Cindy Kain and Kelly Brimhall to do the elections seconded by Trustee Mangus motion carried.

- **Board Concerns:** Mayor Walter reported on the audit.

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Presentation of Fire Department Bills: \$5,425.99 Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Arcangeli motion approved.

- **Presentation of General Fund Bills:** \$1,293.78 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Jaynes made a motion to adjourn seconded by Trustee Mangus motion carried. Meeting adjourned at 7:55pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday March 23rd, 2020 at 7:00 pm at the Village Office.

RE: #1 AUTHORIZE TRANSFER FROM IMMA FOR [coverage of overage of expenses]
(Fire Department)

WHEREAS, [*expenses for the fire department exceeded the budget do to unforeseen costs(s) or account no. name and how much the budget is depleted*].

NOW, THEREFORE, BE IT RESOLVED, that the Schuyler County Treasurer is hereby authorized to transfer the amount of \$ 227,240.64 from IMMA account no. A231A into account nos. _____

OR if there are numerous accounts, as follows:

<u>AMOUNT</u>	<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>\$2752.26</u>
A3410.42		Fire Dept Ins	
\$4644.60	A3410.43	Fire Det. Electric/Water/Phone	
\$19,754.19	A3410.45	Fire Dept. Heating Fuel	
\$83,100.91	A3410.45	Fire Dept. Material/Supplies	
\$13,085.63	A3410.46	Fire Dept. Repairs Fleet	
\$103,903.05	A3410.47	Fire Dept. Repairs Building	
(\$227,240.64)	A200	Cash	

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday June 15th, 2020

Mayor Walter called the June 15th meeting to order at 7:03 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Evans and Mayor Walter.

Absent: Trustee Mangus, Attorney Connie Fern Miller

Trustee Jaynes made a motion to accept the March minutes with correction seconded by Trustee Arcangeli motion carried. Motioned carried

Public: None

Correspondence: None

Department Head Reports:

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- **Fire Department:** The new fire truck is in.
- **ALARMS**

- **Code Enforcement:**
Street Department. Jim Howell called to let us know that Ed Gates was upset with the county for clogging up a pipe in the ditch.
The Village of Watkins Glen rented a street sweeper and will do the streets for the Village of Burdett.
We may be able to get the pot holes filled but will not get route 79 repaved through the Village.

Panning: None

Zoning: Trustee Jaynes gave a report and notified the board that copies of the zoning draft is available at the Hector Town Hall

Financial:

Council of Governments: They are having zoom meetings Monday nights

Other:

- Resolution #5 authorize transferring funds (\$20,000) from Savings to General Fund for paying of General Bills. Trustee Jaynes made a motion to approve Resolution #5 seconded by Trustee Evans, roll call Trustee Evans – yes, Trustee Jaynes - Yes Trustee Arcangeli – Yes Mayor Walter – yes motion carried.
- Resolution #4 –to authorize the Village of Burdett to adopt NYS –LGS-1 for the retention of disposition of its records Trustee Arcangeli seconded by Trustee Evans roll call Trustee Evans – Yes Trustee Jaynes – Yes Trustee Arcangeli- Yes Mayor Walter - Yes

- **Board Concerns:** Old Fire House - Trustee Jaynes spoke to T&R and they have concerns about the old gas station across the street with removing the fuel oil tank at the old fire house. Discussions took place on the fuel oil tank and the garage across the street from the old fire house. Trustee Evans asked about when the safe will be brought over to the new building. Mayor Walter will look into having it brought over, however it needs to be cleaned out first.

Presentation of Fire Department Bills: \$ 21,393.59 Trustee Arcangeli made a motion to accept the Fire Dept. bills seconded by Trustee Jaynes motion approved.

- **Presentation of General Fund Bills:** \$ 2,845.57 Trustee Arcangeli made a motion to accept the General bills seconded by Trustee Evans motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Arcangeli made a motion to adjourn seconded by Trustee Evans motion carried. Meeting adjourned at 8:55pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday July 6th 2020 at 7:00 pm at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday July 6th, 2020

Mayor Walter called the July 6th meeting to order at 7:03 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Evans, Trustee Mangus and Mayor Walter.

Absent: Attorney Connie Fern Miller

Trustee Jaynes made a motion to accept the March minutes seconded by Trustee Arcangeli motion carried.
Motioned carried

Public: None

Correspondence: We received a letter from Village resident in regards to a ditch on Barnum Street.

Action Items:

Resolution #6 to move \$40,000 from IMMA to General Funds Trustee Evans made the motion Trustee Jaynes seconded Roll call Evans – Yes Mangus – Yes Arcangeli – Yes Jaynes Yes

Trustee Jaynes made a motion to approve Diane Carpenter’s request to pay her back taxes in installments of \$50 per month seconded by Trustee Evans motion carried. A letter will go out to her along with a contract to be signed and returned.

Department Head Reports:

-
- **Fire Department:** Chief Kelly gave the following report on alarms
- Chief Kelly announced that the Fire Department received the HEROS award and wanted the board to know how appreciative the firemen were to receive this award. Chief Kelly spoke on the new truck and the training that is taking place on how to use it. Chief Kelly explain the invoices that he handed in for payment. Chief Kelly thank the board for staying on top of parking lot and resealing it. Mayor Walter reported that Mr. Beaumont is interested in renting the back field to grow his produce. The board would like to have Mr. Beaumont come to the next meeting to let them know what his intensions were.
- **ALARMS**
- **Code Enforcement:** Becky Howard received a permit for a new roof, Andy Barrett received a permit for a new porch roof, Mike Hill received a permit for remodeling his house. Lenny Orr received a permit for a shed, Amy Swinnerton put on a metal roof over the old one no permit required, Mangus Farm Stand is completed and Mr. Lovell’s house is complete. Ed McClain received a permit for a porch. Jason Kelly reported on individuals that were in violation of codes for keeping their property up to code. Discussion took place on cleaning up properties and within the Village and not just one or two but everyone.
- **Street Department.** Trustee Arcangeli reported Ed Gates plowed up more blacktop. It was reported that Church Street needs repair and also Tug Hollow needs to be repaired.

Parks Department: None need to revisit building the sign for Barnum Street Park

Panning: None

Zoning: The July 20th meeting was cancelled

Financial:

Council of Governments: Meet at the end of the month

Other:

- **Board Concerns:**

Presentation of Fire Department Bills: \$9,058.55 Trustee Arcangeli made a motion to accept the Fire Dept. bills seconded by Trustee Evans motion approved.

- **Presentation of General Fund Bills:** \$ 12,537.89 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Arcangeli motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Arcangeli made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 9:15pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday August 3rd 2020 at 7:00 pm at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday August 3rd, 2020

Mayor Walter called the July 6th meeting to order at 7:03 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Mangus and Mayor Walter.

Absent: Trustee Evans, Attorney Connie Fern-Miller

Trustee Jaynes made a motion to accept the March minutes seconded by Trustee Mangus motion carried.

Public Attending: Cindy Lovell, Brian Beaumont, Anita White

Cindy Lovell is having issues with the property 3748 Main Street as it is the same house number as her mother's 3748 Barnum Street. She would like to have the property owners of 3748 Main Street move their mailbox to Main Street instead on the corner of Barnum. She would also like to see properties in the Village cleaned up. A lengthy discussion followed. Mayor Walter spoke on the ditches and that the Village had the Town of Hector clean the ditch on Barnum Street. Cindy Lovell was told to write up her complaints and sign her name and the code officer will address these.

Brian Beaumont would like to rent or lease the property behind the Fire Department to grow produce. The only issue is liability and according to our Attorney the liability would fall back on Mr. Beaumont. Mayor Walter will get with Attorney Miller and the board members and get back to Mr. Beaumont in the next two weeks. Mr. Beaumont would like to have the property for three years.

Anita White left without being heard.

Correspondence: None

CHIPS: Mayor Walter stated that the street work we did on the ditches would qualify us for the CHIPS fund.

Department Head Reports:

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- **Fire Department:**
- **ALARMS:** Fire Chief Kelly gave the following report:
- 7/2 EMS Call State Rte 227
- 7/4 EMS Call Nipantuck Road
- 7/10 Mutual Aid To Watkins Glen in State Park
- 7/11 EMS Call County Road #4
- 7/11 Wires Down State Route 414 Warner Road
- 7/13 MVA State Route 79
- 7/13 Mutual Aid to Watkins Glen
- 7/16 Life Assist Hillside Way
- 7/18 Fire Alarm Hillside Way
- 7/19 EMS Call Chase Road
- 7/19 Power Line Down Burnt Hill Road
- 7/19 EMS Call North Falls Road
- 7/24 EMS Call Stage Road
- 7/25 EMS Call Burnt Hill Road

- 7/26 EMS Call County Road #5
- 7/26 MVA Main Street
- 7/27 Mutual Aid to Watkins Glen on EMS Call
- 7/27 EMS Call County Road #5
- 7/27 Smoke Detector Activation Hillside Way
- 7/27 EMS Call Main Street
- 7/28 EMS Call County Road #5
- 7/28 Mutual Aid to Watkins Glen on EMS Call
- 7/29 Mutual Aid to Hector on Smoke investigation County Road #4
- 7/30 Smoke Investigation North Falls Road

- **Code Enforcement:** Code Officer Kelly received \$20 for Josh Kelly's porch.

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Street Department. Work was done on Factory and Mill Street and Church Street. Mayor Walter would like to get on a program where we could get a week's worth of work from the County at a time. Mayor Walter spoke to Don Perry from the County in regards to work for the Village. Mayor Walter has been speaking to a Michelle Norton from NYS. NYS has made a commitment to repair some of the sidewalks in the Village and possibly extend the sidewalk up to the new firehouse. Discussion took place in regards to the speeding in the Village.

Parks Department: None

Water board: They will be holding their first public meeting soon. Jason from the Town of Hector will be testing the water at 3700 Wine Mountain Drive to see if the water running strong in the ditch is from a leak in the water system.

Planning: None

Zoning: Trustee Jaynes told the public about how to get a copy of the draft for the proposed zoning.

Financial: None

Other: Election will be 9/15/2020 from noon to 9pm citizens will be able to walk in and vote

- **Board Concerns:** None

Presentation of Fire Department Bills: \$14,891.29 Trustee Arcangeli made a motion to accept the Fire Dept. bills seconded by Trustee Jaynes motion approved.

- **Presentation of General Fund Bills:** \$4,819.44 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Arcangeli made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:20pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Tuesday **September 8th 2020 at 7:00 pm** at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday September 8th 2020

Mayor Walter called the September 8th meeting to order at 7:00 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Trustee Evans, Attorney Connie Fern-Miller and Mayor Walter.

Absent: None

Trustee Jaynes made a motion to accept the August minutes seconded by Trustee Mangus motion carried.

Public Attending: Brian Beaumont

Mr. Beaumont came to the meeting in regards to the lease of the property behind the new fire department. Attorney Miller handed out a contract for a 3yr lease and explained the lease. Trustee Jaynes made a motion that the Village enters into a contract with Mr. Beaumont for the 3yr contract and allow the Mayor to sign the contract. Roll Call = Evans – yes, Mangus – yes, Arcangeli – yes, Jaynes – yes, Walter – yes motion carried.

Correspondence: 3 Thank You Cards

CHIPS:

Department Head Reports: Chief Kelly gave the following report:

- 8/9 EMS call State Route 414
- 8/10 EMS call County Road #4
- 8/12 Automatic Mutual Aid to Mecklenburg State Route 79
- 8/14 Sinking Boat Seneca Lake assist passengers
- 8/15 EMS call Hillside Way
- 8/17 Trees Down State Route 414
- 8/17 Mutual Aid to Watkins Glen on EMS call
- 8/19 EMS call Coats Road
- 8/21 EMS call State Route 227
- 8/22 EMS call Potomac Road
- 8/25 Automatic Mutual Aid to Hector State Route 414
- 8/26 EMS call State Route 227
- 8/27 Tree Down State Route 414
- 8/28 Trees & Wires down Texas Hollow Road
- 8/28 Automatic alarm County Road #5
- 8/28 MVA County Road #8

- **Fire Department:** All the trucks have been serviced, trainings are going on for the next few weeks. Chief Kelly asked about the budget with the Town of Hector. Chief Kelly asked about the Halloween Party. The board suggested to have a trunk or treat at the fire house and asked Chief Kelly to take the suggestion back to the department for their approval and or suggestions.

- **ALARMS:**

- **Code Enforcement:** Jason Kelly turned in \$350 for water

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Street Department. The next quarterly reimbursement for CHIPS are scheduled for September 30th. We received the bills for the pipes for Church Street and behind Smoke and Bones.

Parks Department:

Water board: Seneca Lake Watershed Management = Mayor Walter read the documents that was submitted to the Village to address the challenges of such things as the agile plume. Mayor Walter ask the board for their opinion, does the Village want to be part of it and pay the \$250.88. Trustee Evans made a motion to become part of the Seneca Lake Watershed management second by Trustee Jaynes all in favor motion carried. The board authorized the Mayor to sign the MOU.

Planning: Nothing

Zoning: The September meeting will be canceled until they can hold their public meetings with larger groups.

Financial: Resolution #7 to adopt the 2020-2021 budget was brought to the board for approval to adopt the budget roll call – Evans – yes, Mangus – yes, Arcangeli – yes, Jaynes – yes Walter – yes. Motion carried.

Other: Election will be 9/15/2020 from noon to 9pm citizens will be able to walk in and vote.

Trustee Jaynes made a motion to nominate Toni Hirtler for an election inspector. Trustee Mangus seconded the motion – motion carried.

- **Board Concerns:** Dumpster Day we had 14 dumpster and it was over by 1pm. Trustee Arcangeli made a suggestion the in Reynoldsville they have two dumpster and set up a certain Saturday each month for residents to be able to drop off stuff.

Presentation of Fire Department Bills: \$ 5,227.32 Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Mangus motion approved.

- **Presentation of General Fund Bills:** \$2,046.99
- Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Arcangeli made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:20pm.

Mayor Walter asked for two volunteers to set on a committee to go around and get a list of properties that need to be cleaned up and what it is that needs to be done. Trustee Arcangeli and Trustee Volunteered to go around the Village. The committee will bring back to the board the list of properties that need to be cleaned up and what needs to be addressed. This list will be given to the Code Officer to address.

Trustee Evans made a motion to instruct the Village Clerk to compile a list of delinquent taxes to give to Attorney Fern-Miller. Trustee Mangus seconded the motion. The Village clerk will work with the Attorney to

take action on the delinquent taxes. Roll Call – Evans – yes, Mangus – yes, Arcangeli – yes, Jaynes – yes and Walter – yes.

Trustee Arcangeli made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:58pm

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday **September 21th 2020 at 7:00 pm** at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday September 21th 2020

Mayor Walter called the September 21th meeting to order at 7:00 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Trustee Evans, Attorney Connie Fern-Miller and Mayor Walter.

Absent: None

Trustee Jaynes made a motion to accept the September 8th minutes seconded by Trustee Mangus motion carried.

Public Attending: Cindy Lovell

Correspondence:

Department Head Reports

- **Fire Department:** The Fire Department was in favor of having the trunk or treat party at the Fire Department. Candy will be in bags to be handed out. The hours will be 6:30pm to 8:30pm. It will be held on Halloween. Trustee Evans made the motion to support the Trunk and Treat and Trustee Jaynes seconded motion carried.
- Trustee Evans reported that the Fire Department is going to hold a breakfast for the Historical Society. The date will be October 11th and it will be a drive through.
- Trustee Jaynes reported that this weekend is the Annual Golf Tournament for the Fire Department. They will again be holding their dinner dance it will be a chicken-Bar-B-Que with awards. Trustee Evans reported on the Gaiters 40 miles swim and out Fire Department escorted the team down the last lag with the pontoon boat.

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- **ALARMS:** none

- **Code Enforcement:** The Trustees will be going around making a list of properties that need to be cleaned up and bring it back to the to the next board meeting.

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Street Department. Mayor Walter passed out the snow plowing specs for the sidewalks for the Trustees to review and comment on. Trustee Arcangeli voiced concerns about the Town of Hector's plows piling up the snow on the sidewalks by the 1800 House. Mayor Walter suggested we have the Town of Hector plow down Mill Street instead of plowing towards the Village. Mayor Walter is working on the specks for plowing the Fire Department's parking lot and have it ready for the next meeting.

Parks Department: None

Water board: None

Planning: None

Zoning: Trustee Jaynes reported that the September meeting. They had one individual that wanted to review the draft and it was discouraged. The next step is to hold the public meetings.

Financial: The Village Clerk will continue to work with Attorney Connie Fern Miller on the delinquent taxes.

Other:

- **Board Concerns**

Presentation of Fire Department Bills: \$ 0 Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Jaynes motion approved.

- **Presentation of General Fund Bills:** \$993.04 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Jaynes made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:05pm.

Trustee Arcangeli made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:58pm

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday **October 5th 2020 at 7:00 pm** at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday September 21th 2020

Mayor Walter called the September 21th meeting to order at 7:00 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Evans, Attorney Connie Fern-Miller and Mayor Walter.

Absent: Trustee Mangus

Trustee Evans made a motion to accept the September 21th minutes seconded by Trustee Jaynes motion carried.

Public Attending: None

Trustee Jaynes made a motion to mail out the October newsletter, seconded by Trustee Evans motion carried.

Correspondence:

Department Head Reports

- **Fire Department:**

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- **ALARMS:**

- 9/2 EMS call St Rte 227
- 9/2 EMS call Dean Road
- 9/7 Boat in Distress Seneca Lake
- 9/8 Boat fire Seneca Lake
- 9/9 Detector activation Cty Rd 9
- 9/10 Mutual aid to Montour Falls Standby
- 9/13 EMS call Willow St
- 9/16 WMS call Voorheis Rd
- 9/16 EMS call Cty Rd 9
- 9/17 Mutual Aid to Watkins Glen on EMS Call
- 9/26 EMS call Coats Rd
- 9/26 EMS Call Cty Rd 4
- 9/27 EMS Call St Rt 227

- **Code Enforcement:**

Street Department. Mayor Walter passed out the snow plowing of the sidewalks for the Trustees to review and comment on. Trustee Arcangeli voiced concerns about the Town of Hector's plows piling up the snow on the sidewalks by the 1800 House. Mayor Walter suggested we have the Town of Hector plow down Mill Street instead of plowing towards the Village. Mayor Walter is working on the specks for plowing the Fire Department's parking lot and have it ready for the next meeting.

Parks Department: None

Water board: None

Planning: None

Zoning: Trustee Jaynes reported that the September meeting. They had one individual that wanted to review the draft and it was discouraged. The next step is to hold the public meetings.

Financial: The Village Clerk will continue to work with Attorney Connie Fern Miller on the delinquent taxes.

Other:

- **Board Concerns**

Presentation of Fire Department Bills: \$ Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Jaynes motion approved.

- **Presentation of General Fund Bills:** \$

- Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried

- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded

- Trustee Jaynes made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:05pm.

Mayor Walter asked for two volunteers to set on a committee to go around and get a list of properties that need to be cleaned up and what it is that needs to be done. The committee will bring back to the board the list of properties that need to be cleaned up and what needs to be addressed. This list will be given to the Code Officer to address.

Trustee Evans made a motion to instruct the Village Clerk to compile a list of delinquent taxes to give to Attorney Fern-Miller. Trustee Mangus seconded the motion. The Village clerk will work with the Attorney to take action on the delinquent taxes. Roll Call – Evans – yes, Mangus – yes, Arcangeli – yes, Jaynes – yes and Walter – yes.

Trustee Arcangeli made a motion to adjourn seconded by Trustee Jaynes motion carried. Meeting adjourned at 8:58pm

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday **October 5th 2020 at 7:00 pm** at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday October 19th 2020

Mayor Walter called the October 19th meeting to order at 7:00 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Evans and Mayor Walter.

Absent: Attorney Connie Fern Miller

Public Attending: None

Trustee Jaynes made a motion to mail out the October newsletter, seconded by Trustee Arcangeli with one correction motion carried.

Correspondence:

Department Head Reports

- **Fire Department:** Resolution # 8 to transfer funds for paying bill for the new pumper payment, Trustee Jaynes made a motion to approve the resolution Trustee Evans second the motion – roll call Trustee Evans – yes Trustee Mangus – yes Trustee Arcangeli - yes Trustee Jaynes – yes Mayor Walter – yes motion carried
- Mayor Walter reported that the fire department met with the company on the electric sign and they will be sending us information on signs and it was suggested to put the date the fire department was established. The sign will read Burdett Village Hall/Fire Department. The sign at the old fire house will be taken down and repaired and preserved and will be brought back to the new fire house.
- Mary and Dick Evans are working on the rewording the wording for the award that the fire house received for publishing in our local new media. Trustee Evans reported that the Historical Society breakfast went very well.
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- **ALARMS:** none
- **Code Enforcement:** Two permits were given out for new roofs, another permit was issued for a new porch to be installed.
Street Department. Mayor Walter reported that Mr. Scaptura will be gathering all the flags and get ready for the Holiday Lights. We can get more light from Watkins Glen. We will plan on doing this next year and budget for the cost. Trustee Evans made motion to buy solar lights for the flower boxes Trustee Mangus seconded the motion – motion carried. Clerk Jaynes will order the lights and put them on with the Holiday greens.

Parks Department: None

Water board: None

Planning: None

Zoning:

Council of Government: none

Financial:

Other:

- **Board Concerns:** Discussion took place on the Old Fire House and when we get the tank out we can move forward to do bids again.

Presentation of Fire Department Bills: \$ Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Mangus motion approved.

- **Presentation of General Fund Bills:** \$ Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$ Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Arcangeli made a motion to adjourn seconded by Trustee Evans motion carried. Meeting adjourned at 7:45pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday **November 1st 2020 at 7:00 pm** at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday October 23rd 2020

Mayor Walter called the October 23rd meeting to order at 7:00 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Evans and Mayor Walter.

Absent: Attorney Connie Fern Miller

Public Attending: None

Trustee Jaynes made a motion to mail out the October newsletter, seconded by Trustee Arcangeli with one correction motion carried.

Correspondence:

Department Head Reports

- **Fire Department:** Resolution # 8 to transfer funds for paying bill for the new pumper payment, Trustee Jaynes made a motion to approve the resolution Trustee Evans second the motion – roll call Trustee Evans – yes Trustee Mangus – yes Trustee Arcangeli - yes Trustee Jaynes – yes Mayor Walter – yes motion carried
 - Mayor Walter reported that the fire department met with the company on the electric sign and they will be sending us information on signs and it was suggested to put the date the fire department was established. The sign will read Burdett Village Hall/Fire Department. The sign at the old fire house will be taken down and repaired and preserved and will be brought back to the new fire house.
 - Mary and Dick Evans are working on the rewording the wording for the award that the fire house received for publishing in our local new media. Trustee Evans reported that the Historical Society breakfast went very well.
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 - **ALARMS:** none
 - **Code Enforcement:** Two permits were given out for new roofs, another permit was issued for a new porch to be installed.
- Street Department.** Mayor Walter reported that Mr. Scaptura will be gathering all the flags and get ready for the Holiday Lights. We can get more light from Watkins Glen. We will plan on doing this next year and budget for the cost. Trustee Evans made motion to buy solar lights for the flower boxes Trustee Mangus seconded the motion – motion carried. Clerk Jaynes will order the lights and put them on with the Holiday greens.

Parks Department: None

Water board: None

Planning: None

Zoning:

Council of Government: none

Financial:

Other:

- **Board Concerns:** Discussion took place on the Old Fire House and when we get the tank out we can move forward to do bids again.

Presentation of Fire Department Bills: \$2542.00 Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Mangus motion approved.

- **Presentation of General Fund Bills:** \$3930.00 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
- **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded
- Trustee Arcangeli made a motion to adjourn seconded by Trustee Evans motion carried. Meeting adjourned at 7:45pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday **December 7th 2020 at 7:00 pm** at the Village Office.

**THE VILLAGE OF BURDETT
BURDETT, NEW YORK
14818
Village Board meeting Minutes**

Monday December 7th 2020

Mayor Walter called the December 7th meeting to order at 7:00 pm in attendance were: Trustee Arcangeli, Trustee Jaynes, Trustee Evans and Mayor Walter.

Absent: Attorney Connie Fern Miller, Trustee Mangus

Public Attending: Cindy Lovell, Dan Campbell

Cindy wanted to know about who was on the committee that was to go around checking properties that need to be cleaned up. Cindy reported that the shed on Barnum Street has been taken down. Dan is going to clean up the grape vines on the bridge by the old fire house.

Approval of Nov. 16th minutes: Trustee Arcangeli made a motion to accept the Nov. 16th minutes second by Trustee Evans motion carried.

Correspondence: None

Department Head Reports

- **Fire Department: Fire Chief Jason Kelly reported the following calls for November:**
- **ALARMS:**
- Chief Kelly reported that 26 fire volunteers had their physicals out of 32. The 6 that missed the physicals will get theirs with their own doctors.
- Chief Kelly reported that they are working on putting the sign up on the hill.
- The dinner dance tickets are out and the first drawing was done on Sunday.
- They are doing a Christmas Eve chicken-Bar-B-Que.
- They are still doing the squirrel derby.
- Everything else on the fire department is going well.
- They are going to try in 2021 to get all turn out gear inspected. Each person will bring their gear # in and Chief Kelly would like to set up a system so that when they call they use their gear # and not a name.
- Chief Kelly thanked the Pres Church for the Thanksgiving Dinners.
- **Code Enforcement:** \$10 renewal permit Frank Pence, \$20 for Main Street for a Porch. Jason Kelly approved Kenny Arnold's roof.
- Mayor Walter said Judy Cherry and Kristen VanHorn reached out to him for sites that need some environmental cleanup. There may be some monies available through SCOPE.
-
- **Street Department.** None

Parks Department: None

Water board: None's

Planning: Jan Arcangeli time is up on the County Planning Board and if no one else wants it she would be willing to stay on.

Zoning: They had over 70 individuals set in on the zoom meeting

Council of Government: None

Financial: We will be setting up date for 2021-2022 Budget in January

Other:

- **Board Concerns:** Trustee Evans made a motion to have a budget of \$25 to get Mason Neira a thank you gift for all the help he did with the flower barrels.
- AmeriGas sent a letter in agreement for a price increase. Trustee Jaynes made a motion to accept and Trustee Evans seconded motioned carried.
- Trustee Arcangeli made a motion to go into executive session and Trustee Jaynes seconded it.
- Trustee Jaynes made a motion to return to normal session seconded by Trustee Arcangeli.
- Trustee Jaynes made a motion to go forward with the sign as planned funded with the remaining funds from the USDS funds Trustee Arcangeli seconded roll call Trustee Evans – Yes, Trustee Arcangeli – Yes, Trustee Jaynes – Yes Mayor Walter –yes motion carried.
- **Presentation of Fire Department Bills:** \$ Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Jaynes motion approved.
- **Presentation of General Fund Bills:** \$ Trustee Jaynes made a motion to accept the General bills seconded by Trustee Arcangeli motion carried
- **Presentation of New Fire Department Bills:** \$0
- Trustee Jaynes made a motion to adjourn seconded by Trustee Evans motion carried. Meeting adjourned at 8:45pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday **January 4th 2021 at 7:00 pm** at the Village Office.