

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday, January 7th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Trustee Evans and Trustee Jaynes as well as Attorney Connie Fern Miller.

Absent:

- **Public:** Dan Campbell: Reported that he is looking into starting up a redemption center at the former site of Mr. Simpson's property. He would like to have a letter from the board for approval to send to DEC. Jason Kelly explained the codes involved and what Dan needed to do first. Mayor Walter will reach out to MYCOM to see what we need to do.
- Trustee Jaynes made a motion to accept the December 17th minutes with corrections seconded by Trustee Evans motion carried
- Additions: Resolutions for elections and election inspectors – elections will be March 19<sup>th</sup>.
- \*\*\*\*\*Resolution: The Village Board has adopted a resolution to hold the Village Election on March 19<sup>th</sup> for the election of two trustee's position.
- Scoped is holding a meeting on January 16<sup>th</sup> from 6:30pm-8:00pm.
- Trustee Jaynes made a motion to accept the resolution seconded by Trustee Evans motion carried. The Citizen Caucus will be held on January 22<sup>nd</sup>.

- **Department Head Reports:**

- **Fire Department:** Jason Kelly gave the following report on calls for December:

- 12/1 CO Detector Activation Factory St.
- 12/2 Mutual Aid to Montour Falls Camper Fire Swamp Rd.
- 12/3 Mutual Aid to Montour Falls Electrical lines down N La'Hommedieu
- 12/3 EMS call Covert Rd
- 12/6 EMS call Drew Rd
- 12/7 EMS call St Rte. 227
- 12/8 EMS call South Hill Rd
- 12/8 MVA St Rte. 79
- 12/8 MVA St Rte. 414
- 12/11 EMS call Barnum Street
- 12/22 EMS call St Rte. 227
- 12/24 Mutual Aid to Hector on are Fire St Rte. 414
- 12/25 EMS Coats Road
- 12/26 EMS call South Hill Rd,
- 12/27 EMS call St Rte 414
- 12/27 EMS call St Rte. 227
- Year End Totals of 223

- **Line Officers for 2019**

- Chief Jason Kelly
- 1<sup>st</sup> Asst. Steve Crout
- 2<sup>nd</sup> Asst. Keith Caslin
- 3<sup>rd</sup> Asst. Kurt Lodge
- Capt. Chris Crout
- Lieutenant Alan Burke
- Deputy Chief Ryan Barr
- Deputy Chief Curt Connelly

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- Jason would like approval for the line officers for 2019
- Trustee Jaynes made a motion to approve the officers seconded by trustee Arcangeli motioned carried. Jason is training on the sexual harassment policy, he will be using the county policy as a template. Jason would like permission to advertise the specs for the new fire trucker (tanker). Trustee Evans made motion to give Jason to advertise for the new fire truck seconded by Trustee Mangus motioned carried.
- Mayor Walter spoke on his conversation with Haefele and Empire for cable service to the new fired

department. He was told that Empire does not provide cable to businesses. He will be reported back on more information.

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- **Code Enforcement:** Deb Bassinette Carriage House is moving along also Ray and Janice Niera is also moving nicely. Julie Spirawk's is also going nicely.

**Street Department:** None

**Parks Department:** Trustee Evans emailed Toni Vickio but has not heard back from here.

**Water Board:** None

**Planning Board:** Next meeting is January 8th at 7:00pm

**Zoning Committee:** None

### **Committee Reports**

**Financial:** Mayor Walter presented the bills for the new fire department approval to pay, Trustee Jaynes made a motion to pay the invoices seconded by Trustee Evans motioned carried. Roll call Jaynes – yes – Evans – Yes – Arcangeli – yes – Mangus – yes. A notice will be put in the next newsletter in regards to cleaning up of your properties. The next step is to have an executive session and a letter will come from the code officer in regards to this. The final step will be an order to remedy.

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- **Council of Governments:** None
- **Board Concerns:** Trustee Jaynes brought up the issues of cleaning up the properties in the Village. Mayor Walter read off a list of properties that need to be addressed. Also Trustee Jaynes reported on individuals walking their dogs and not cleaning up after their dogs.
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- **Presentation of Bills:** Trustee Jaynes made a motion to approve the general bills, seconded by Trustee Mangus motioned carried. The electric for the new fire department and the fuel oil will not be paid out of the new fire house account, but instead be paid out of the general fund.
- **Presentation of Fire Department Bills:** Trustee Evans made a motion to approve, Trustee Arcangeli seconded motioned carried.
- **Presentation of New Fire Department Bills:** The electric and the fuel oil will not be paid.
- **General Bills**
- **Fire Department Bills**
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- Trustee Arcangeli made a motion to adjourned Trustee Jaynes seconded it motioned carried meeting adjourned at 8:26pm.

Respectfully submitted: Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday January 21<sup>st</sup>, 2019 at 7:00 pm

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

Village Board meeting Minutes

Monday, January 22nd, 2019

**Citizen's Party Caucus**

**Chairman Alwin White called the caucus to order. Those present were as follows:**

**Chairman Alwin White**

**Judith Mangus**

**Martha Evans**

**Laurence Jaynes**

**Dale Walter**

**Recording Secretary Charlotte Jaynes**

**Chairman White open the floor for nominations for mayor. Laurence Jaynes nominated Dale Walter for mayor. There being no other nominations for mayor Laurence Jaynes made a motion for the nominations for mayor to be closed. Laurence Jaynes made a motion for the secretary to cast one vote for Dale Walter for the nomination of mayor for the Village of Burdett, seconded by Judith Mangus motion carried.**

**Chairman White open the floor for nominations for trustee. Judith Mangus nominated Linda Arcangeli for trustee. There being no more nominations for trustee Dale Walter made a motion for the nominations to be closed seconded by Laurence Jaynes. Dale Walter made a motion for the secretary to cast one ballot, motion carried.**

**Chairman White open the floor for nominations for trustee. Martha Evans nominated Judith Mangus for trustee. There being no other nominations for trustee Dale Walter made a motion for the nominations to be closed seconded by Laurence**

**Jaynes. Dale Walter made a motion for the secretary to cast one ballot, motion carried.**

**Chairman White asked for names for a vacancy committee, Martha Evans, Laurence Jaynes and Alwin White will be our vacancy committee. Alwin White will remain our chairman for the 2020 Citizens Caucus.**

**There being no other business Chairman White closed the Citizens Caucus at 7:35pm.**

**Respectfully Submitted**

**Charlotte Jaynes  
Recording Secretary**

Citizens Party Caucus - 1/22/2019

1. Judy Mangus
2. Martha D. Evans
3. Laurene W. Jorgensen
4. Dorothea Jaynes
5. DALE WALTER
6. Alvin White
- ~~7. Constance Miller~~

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday, February 4<sup>th</sup>, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Trustee Evans and Trustee Jaynes as well as Attorney Connie Fern Miller.

Absent:

- **Public:** David Campbell:
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- Katherine Herleman from Co-Operative Extension presented on Clean Energy Cost and planning.  
Trustee made a motion to adopt a resolution to approve moving forward with Benchmarking policy to report the energy use of municipal building that is 1000 sq. ft. or larger, unified solar permit (streamline the approval process for solar projects.)
- Trustee Jaynes made a motion to accept the January 7th minutes with corrections seconded by Trustee Mangus motion carried.
- **Department Head Reports:**
  - **Fire Department:** Fire Chief Jason Kelly gave the following report on calls for January:  
1/3/19 EMS call South Hill Road  
1/6/19 EMS call Lake Avenue  
1/8/19 EMS call Factory Street  
1/8/19 Assist citizen Cr #4  
1/11/19 EMS call St Rte. 227  
1/16/19 EMS call Coats Call  
1/18/19 MVA Lake Ave  
1/25/19 Mutual Aide to Hector 414  
1/29/19 Automatic Alarm Cr. #5  
1/30/19 EMS Call Stage Road
  - 2018 Burdett Fire Department Year End Report attached
- The bid specs will be in the paper this week and bids are due to open January 19<sup>th</sup> at 7:00pm.

- **Code Enforcement:** Everything is going good at the Birthing Facility, Rae and Jan Neira property. Jason will be working on the cleanup of the properties in the Village.

**Street Department.** Discussions took place on the different streets that were an issue with flooding last summer. We have noticed that there are a lot of pot holes within the village that need to be repaired. The Mayor would like to get with Ken Thurston from the county to look at the roads that need repairs in the village.

**Parks Department:** We received the bill for the appraisals.

**Water Board:** Next meeting is next week.

**Planning Board:** Next meeting is February 12th at 7:00pm. The Mayor updated the board on the upcoming concert (Woodstock).

**Zoning Committee:** None

**Committee Reports:**

Keuka appraisals were completed and a bill submitted for payment. It was suggested that we moved the flag and monument that is in front of the old firehouse to in front of the bell. Trustee Jaynes reported on the surveys, some are done but not certified as of yet. It was discussed the time frame for the realtors to come in and talk to the board.

**Financial:** Mayor Walter presented the bills for the new fire department approval to pay, Trustee \_\_ made a motion to pay the invoices seconded by Trustee \_\_ motioned carried. Roll call Jaynes – yes – Evans – Yes – Arcangeli – yes – Mangus – yes.

- **Council of Governments:** Council meet and had several discussions on stray animals. The Human Society works with the towns and villages.
- Trustee Jaynes reported on the meeting he attended that Scope put on for helping the Villages with new ventures for their Village and how they (Scope) can help the Village bring in new Businesses.
- **Board Concerns:** Trustee Arcangeli questioned the land that Argetsinger sold to the government and was wondering if they took the property off the tax roll and she was told no it did not.
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- **Presentation of Bills:** Trustee Jaynes made a motion to approve the general bills, seconded by Trustee Arcangeli motioned carried.
- **Presentation of Fire Department Bills:** Trustee Evans made a motion to approve, Trustee Jaynes seconded motioned carried.
- **Presentation of New Fire Department Bills:** Trustee Jaynes made a motion to pay the bills seconded by Trustee Evans – roll call
- Jaynes – yes Evans – yes Arcangeli – yes – Mangus – yes Walter – yes.
- Trustee Evans made a motion to pay the invoices for the raised bed system, seconded by Trustee Jaynes – motioned carried – roll call Jaynes – yes – Evans – yes, Arcangeli – yes, Mangus – yes, Walter – yes.
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- **General Bills** \$3776.63= Trustee Jaynes made a motion to pay the general bills seconded by Trustee Arcangeli motioned carried.
- **Fire Department Bills** \$3665.39= Trustee Arcangeli made a motion to pay the fire department bill seconded by Trustee Mangus motioned carried.
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- Trustee Arcangeli made a motion to adjourned Trustee Magus seconded it motioned carried meeting adjourned at 8:30pm.

Respectfully submitted: Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday February 19th, 2019 at 7:00 pm

2018 Fire Dept. Year End Report

## 2018 BURDETT FIRE DEPARTMENT REPORT

In 2018 our department had 223 alarms, which break down as follows:

- 92 EMS
- 20 MVA
- 20 Service Calls
  - 3 Grass and Brush
  - 6 Automatic Alarms
- 14 Hazardous Condition
  - 1 Housefire
  - 3 Fire
  - 3 Smoke Investigation
  - 1 Water Incident
- 4 Flooding
- 3 Barn Fire
- 53 Mutual Aid

We gave mutual aid a total of 53 times, which break down as follows:

Montour Falls	3
Montour Falls	20 (due to Bridge Out)
Mecklenburg	9
Hector	9
Watkins Glen	7
Odessa	2
Lodi	1
Beaver Dams	1
Millport	1

We received mutual aid a total of 17 times, which break down as follows:

Montour Falls	5
Mecklenburg	1
Hector	5
Watkins Glen	5
Odessa	1

Total Department Hours on alarms was 204. Total Man Hours on alarms was 2,047.

We had 49 workbees for a total of 140 1/2 Department Hours and 1401 Man Hours. We had 17 fire trainings for a total of 51 Department Hours and 622 Man Hours. We had 9 rescue trainings for a total of 20.5 Department Hours and 269 Man Hours. This does not include any State or E.M.S training.

Our department held 8 Fundraisers which break down as follows:

5 Breakfasts—35.5 Department Hours, 745.5 Man Hours  
1 Chicken BBQs—6 Department Hours, 60 man Man Hours  
1 Dinner Dance—8 Department Hours, 176 Man Hours  
1 Squirrel Derby—7 Department Hours, 56 Man Hours

We had a total of 56.5 Department Hours and 1037.5 Man Hours on Fundraising Events.

We took on three new new members: Alan McIlroy, Ashley Jerzak and Cassie Wait.

We also were able to purchase a new 2018 pickup truck for use as an E.M.S Truck. We also purchased a tri-toon boat so we can assist with water incidents on the lake.

We also are working on and have out for bid a new 1800 gallon Pumper-Tanker to be in service in late 2019 or early 2020. We are also happy to say that our new Firehouse is almost ready for permanent move in.

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**Village Board meeting Minutes**

**Monday, February 19<sup>th</sup>, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Jaynes, Trustee Mangus.

Absent: Martha Evans, Attorney Connie Fern Miller

- **Public:** Judy Cherry- Scoped addressed the board on Business Attractions and presented the services that SCOPED can offer the Village. Judy also handed out information on what SCOPED-IDA-Fingerlakes Gateway - CDC-Project Seneca has to offer the Village and what they can do for the Village. Judy brought to the table the question of what type of business would Burdett like to see here, why and where would they be located. Judy presented many different ideas for the Village.
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- Resolution #3 to accept the bid from LaFrance Equipment for the 2019 Pumper Tanker  
Roll call Jaynes – Yes, Arcangeli – Yes, Mangus – Yes, Walter – Yes, Resolution passed, Absent Trustee Evans  
  
Resolution #2 to Establish Energy Benchmarking Requirements for certain Municipal Buildings – motion made by Trustee Jaynes seconded by Trustee Arcangeli- Roll Call Jaynes-Yes, Arcangeli-Yes, Mangus-yes, Walter-Yes, Resolution passed, Absent Trustee Evans  
  
Resolution #1 to adopt the NYS Solar Permit Process motion made by Trustee Jaynes Seconded by Trustee Mangus  
Roll Call Jaynes-Yes, Arcangeli-Yes, Mangus-Yes, Walter-Yes- Resolution passed, Absent Trustee Evans
- **Department Head Reports:**
  - **Fire Department:** The bids were opened for the new fire truck, we received one bid from LaFrance Equipment of Elmira NY in the amount of \$382,981.00. Trustee Jaynes made a motion to accept the bid and presented the resolution for approval seconded by Trustee Arcangeli, Roll Call Jaynes-Yes-Arcangeli-Yes-Mangus-Yes-Walter-Yes, Motion passed, Trustee Evans was absent
  - USDA will be here March 6<sup>th</sup> to walk through the new building.
  - The Cancer Insurance Policy will be \$1,791.00.
  - **Code Enforcement:** None

**Street Department.** It was decided that we did not have the sidewalks shoveled after this storm as the snow was not enough snow.

**Parks Department:** None

**Water Board:** None

**Planning Board:** The date has changed to June 1<sup>st</sup>, there will be fireworks at the field behind the firehouse. Games and vendors will still be at the old fire house. There will be a procession of fire trucks from the old house to the new fire house.

- **Zoning Committee:** Trustee Jaynes reported about the last meeting and that discussions were still ongoing.

**Committee Reports:**

**Financial:**

- **Council of Governments:** None
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- **Board Concerns:** A short discussion on Judy Cherry's presentation with more to come at the next meeting.
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- **Presentation of General Bills:** (\$2002.64) Trustee Jaynes made a motion to accept the bills and seconded by Trustee Mangus motion passed
- **Presentation of Fire Department Bills:** (\$239,289.26) Trustee Arcangeli made a motion to accept the bills and seconded by Trustee Jaynes motion passed
- **Presentation of New Fire Department Bills** (\$42,701.88) Trustee Jaynes made a motion to accept seconded by Trustee Mangus motion passed
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- Trustee Arcangeli made a motion to adjourn Trustee Mangus seconded it motioned carried meeting adjourned at 8:57pm.

Respectfully submitted: Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday March 4th, 2019 at 7:00 pm

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**  
**Monday, February March 4th<sup>th</sup>, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Trustee Martha Evans & Attorney Connie Fern Miller.

Absent:

**Public:** Ashley Jones  
David Morton  
Dan Campbell

Trustee3 Jaynes made a motion to approve the minutes from the Feb 19<sup>th</sup> meeting seconded by Trustee Mangus.

**Correspondence:**

Mayor Walter reviewed correspondence. We received our annual letter for Schuyler County Little League. Trustee Arcangeli made a motion to give \$300 seconded by Trustee Mangus motion carried. We will be setting up dates for budget workshops. Schuyler County Public Health is having a Priority Setting Meeting 4/10/19 2-5pm

- **Department Head Reports:** Chief Kelly gave the following report:
- 2/4 EMS call Clover Hill Rd
- 2/6 EMS call St Rte. 227
- 2/11 MVA call St Rte. 227
- 2/11 Chimney fire County Rd #7
- 2/13 Mutual Aid to Mecklenburg on House Fire
- 2/18 ES call State Rte. 227
- 2/18 EMS call State Rte. 227
- 2/19 EMS call Lake Ave.
- 2/20 EMS call Clover Hill Rd.
- 2/21 EMS call State Rte. 227
- 2/21 EMS call Factory St.
- 2/22 EMS call County Rte. #4
- 2/23 EMS call County Rd. #9
- 2/24 EMS call Factory St.
- 2/24 Automatic Alarm County Rd #5
- 2/25 Tree & power lines down Main Street
- 2/26 Ridgeview Dr. EMS call
- 2/26 EMS call Coast Rd.
- 2/28 EMS call Newtown Rd.

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- Application for Pam Kelly to join the Fire Department: Motion to accept the application made by Trustee Jaynes and seconded by Trustee Evans motion approved. Mayor Walter talked about the date that the new pumper would be here and the interest that was being received on the sale of the truck to be replaced.

- **Fire Department:** Chief Kelly reported on the contract that the Mayor and Chief Kelly drafted up for the use of the new Community Room at the New Fire House. Chief Kelly clarified the content of the contract and the fees.

- March 6<sup>th</sup> USDA will be doing a walkthrough of the new building. BOCES worked on the phone lines in the new building.

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- **Code Enforcement:** Everything is good, there are permits that Jason is working on and will be presenting to the board in the near future.

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**Street Department.** Mayor Walter talked to Mr. Thurston on the street repairs needed within the Village. A discussion took place of different issues on some of the ditches within the Village. There is an issue on Barnum Street with the ditch being clogged.

**Parks Department:** Mayor Walter gave Trustee Evans books with the signs for the Barnum Street Park.

**Water Board:** Mayor Walter talked to the Water Department about having a separate account for the new fire department.

**Planning Board:** The next meeting will be March 12<sup>th</sup>.

**Zoning Committee:** The committee is ready to do the lines (segments) for the zoning boundaries. Trustee Jaynes would like to see more individuals from the public attending the meetings.

**Financial:** Reminder that our budget meetings will be held in April.

**Council of Governments:** Next meeting will be in April.

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- **Board Concerns:** A discussion took place in regards to Clute Park renovation.
- **Presentation of General Bills:** \$10,790.88
- Trustee Jaynes made a motion to accept the General Fund bills seconded by Trustee Mangus – motion carried
- **Presentation of Fire Department Bills:** \$10,918.07 Trustee Evans made a motion to accept the Fire Department bills seconded by Trustee Arcangeli – motion carried
- **Presentation of New Fire Department Bills** Trustee Evans made a motion to accept the bills for the new Fire Department bills seconded by Trustee Arcangeli – roll call – Jaynes – yes, Evans – yes, Arcangeli – yes, Mangus – yes, Mayor Walter – Yes motion carried.

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- Trustee Arcangeli made a motion to adjourn Trustee Mangus seconded it motioned carried meeting adjourned at 8:57pm.

Respectfully submitted: Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday March 4th, 2019 at 7:00 pm

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday, March 18th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustees Present are Trustee Arcangeli, Trustee Mangus, Trustee Evans & Attorney Connie Fern Miller.

Absent: Trustee Jaynes

**Public**

Trustee Mangus made a motion to approve the minutes from the March 4<sup>th</sup> meeting seconded by Trustee Evans

**Correspondence:** Warren Real Estate would be in April 15<sup>th</sup> to do a presentation to the board on their findings of the Village properties.

- **Department Head Reports:**

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**Fire Department:** Trustee Arcangeli asked questions on the contract for the rental of the community room. There was a discussion that followed with questions to be answered. The three fire trustees are Kurt Lodge, Allen McIlroy and Breck Spaulding. They will be the individuals that people will have to send request to in order to rent the facility and then pass it through to the board.

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**Code Enforcement:** Will follow up with Jason Kelly on his workshop.

**Street Department:** Mayor Walter looked at a piece of equipment that will monitor the speed of vehicles through the Village and on a certain Streets. It will be able to take pictures of license plates so that the sheriff can follow up on any issues. Mayor Walter will be getting more information on this to bring back to the board.

**Parks Department:** Trustee Evans reported on the sign for the park. The cost of the sign would be \$1386.85 for the plain sign and then the letters and rules would be an additional price. The cost of the letters would be \$180.62. If we wanted it to be two sided it would be apx. \$1,786.85.

**Water Board:** None

**Planning Board:** Marty gave an overview of the tours that The Historical Society was going to do. The planning board is finalizing the vendors and music as well as games for the kids.

**Zoning Committee:** None

**Financial:** None

**Council of Governments:** Will be meeting in April

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- **Board Concerns:** The Mayor will be handing out the key fobs for the new building. Mayor was on a webinar with MEGA we will be getting information next month on educational sessions. The rate will be 5 cents per kilowatt, upgrade at 100% renewal will be .054 per kilowatt and you will be able to opt out at any time. There will more information coming.
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- **Presentation of General Bills:** \$6754.86 Trustee Mangus made a motion to accept the General Fund bills seconded by Trustee Evans – motion carried
- **Presentation of Fire Department Bills:** \$6415.44 Trustee Evans made a motion to accept the Fire Department bills seconded by Trustee Arcangeli - motion carried
- **Presentation of New Fire Department Bills: \$0** Trustee made a motion to accept the bills for the new Fire Department bills seconded by Trustee
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- Trustee Arcangeli made a motion to adjourned Trustee Mangus seconded it motioned carried meeting adjourned at 9:03pm.

Respectfully submitted: Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday April 1th, 2019 at 7:00 pm

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
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**Village Board meeting Minutes**

**Monday, April 1st, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Mangus, Trustee Martha Evans & Attorney Connie Fern Miller.

Absent:

**Public:** Daniel Campbell: Asked questions about permits and expressed concern with village properties.

Trustee Mangus made a motion to approve the minutes from the March 18<sup>th</sup> meeting seconded by Trustee Arcangeli, motion carried

**Correspondence:** Email from Cornell University on Design Connect

- **Department Head Reports:** Chief Kelly reported the following calls:
- 3/4/19 Mutual Aid to Hector on vehicle fire
- 3/4/19 EMS call Lake Ave
- 3/6/19 Lift Assist Lake Ave
- 3/9/19 EMS Call St Rte 414
- 3/9/19 EMS Call Ridgeview Dr.
- 3/10/19n EMS Call Newtown Rd
- 3/12/19 Life Assist St Rte 227
- 3/12/19EMS Call
- 3/14/19 Automatic Mutual Aid to Hector
- 3/17/19 MVA St Rte 227
- 3/22/19 EMS Call Newtown Rd
- 3/24/19 EMS Call Cty Rd 4
- 3/25/19 Mutual Aid to Watkins Glen on Grass Fire
- 3/25/19 EMS Call Cty 4 with Mutual aid from Watkins Glen
- 3/26/19 Mutual Aid to Montour Falls on House Fire
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- **Chief Kelly** reported that they had to send the boat out for repairs, the chief's truck needed tires and fuel filter and brakes. The dinner dance will be 4/27/19. The fire department will be having a chicken Bar-B-Que this Saturday April 6<sup>th</sup>. They are still in the process of cleaning out the old fire house. The Schuyler County Training Banquet was held at the new firehouse last Saturday night. They have four new applicants for next month. Mayor Walter reported that the furniture for the clerk's office will be delivered 4/12/19. We will set a tentative date of 5/1/19 to move our village office to the new fire house.

Village Appointments: See attached

- News Letter: The Burdett Bash will be May 25<sup>th</sup> the women's auxiliary will also like to participate.
- Design Connect: This is the same group that helped with other projects for the Village. The mayor will reach out to them to see if they can help with projects that the Village will have in the near future.
- Trees: Mr. Switzer approached Trustee Jaynes about receiving a copy of the Village minutes where they approved having his tree cut down for his insurance. It was agreed to wait until the state bid gets approved and then hire that group to cut down the tree.
- Realtors: Warren Realtors will be in 4/15/19 at 7:00pm. John Franzese (Cabins and Castles) did a walkthrough of the Village properties. John Franzese will also be asked to come in 4/15/19 to do his presentation. Anyone that would like to put in a purchase offer on one of the Village properties will have to present a proposal for the use of the property along with their proposal.
- Budget Meetings: April 10<sup>th</sup>, April 16<sup>th</sup>, April 30<sup>th</sup>, at 7:00pm

**Fire Department:**

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**Code Enforcement:** Chief Kelly turned in \$40 for permits. Chief Kelly will start approaching individuals about cleaning up their properties.

**Street Department:** The state filled in some of the pot holes in front of the post office

**Parks Department:** Trustee Evans reported on the Historical Marker to be put in front of the Pres. Church. The paperwork was done and mailed in.

**Water Board:** Trustee Jaynes reported that the town of Hector is having issues with getting more revenue for Smith Park.

**Planning Board:** Next meeting will be April 9<sup>th</sup>. Trustee Evans reported on her wine tour and the school buses.

**Zoning Committee:** Meet next week, 4/8/19

**Financial:** None

**Council of Governments:**

- **Board Concerns:**
- 1. Mayor Walter submitted the paperwork to NYSERTA for the electric car charger
- 2. Traffic Devices: Mayor Walter continues to work with Bill Yesman on the devices.
- 3. Village is going to commence tax foreclosure, you have until 5/30 to settle all back taxes. A motion was made by Trustee Jaynes to send the letter seconded by Trustee Evans. Roll call Jaynes-yes, Evans-yes, Arcangeli-yes, Mangus-yes, Walter-yes. Motioned carried.
- **Presentation of General Bills:** \$2,144.27 Trustee Mangus made a motion to accept the General Fund bills seconded by Trustee Jaynes – motion carried
- **Presentation of Fire Department Bills:** \$ 3,378.84

- Trustee Evans made a motion to accept the Fire Department bills seconded by Trustee Arcangeli - motion carried
- **Presentation of New Fire Department Bills** None
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- Trustee Arcangeli made a motion to adjourned Trustee Evans seconded it motioned carried meeting adjourned at 9:05pm.

Respectfully submitted: Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday April 15th, 2019 at 7:00 pm at the New Fire Dept.

**Village of Burdett  
Burdett, New York  
14818**

**APPOINTMENTS**

The Mayor, by virtue of his office, is a member of all commissions and committees.

Official Year: June 2019 to May 2020

Deputy Mayor	Linda Arcangeli
Clerk/Treasurer	Charlotte Jaynes
Village Attorney	Connie Fern Miller
Street Commissioners	Laurence Jaynes, Dale Walter
Town of Hector Water Board	Laurence Jaynes
Fire Commissioners	Dale Walter, Marty Evans
Youth Commissioners	Marty Evans, Linda Arcangeli
Park Commissioner	Marty Evans
Legislation Committee	Dale Walter
	Judy Mangus
	Marty Evans
Village Code Enforcement Officer	Jason Kelly
Village Planning Board	Ian Barry -Chair-5/20
	Charlotte Jaynes Recording Secretary
	Lori Asperschlager - 5/23
	Dan Campbell- 5/22
	Janice Arcangeli -5/21
	MichelleClark- 5/24
	Richard Evans - 5/25
	Vacant - 5/26
Village Welcome Committee	Vacant
	Vacant
Schuyler County Environmental Council	Richard Evans
Schuyler County Planning Commission	Jan Arcangeli
Health Officer	Dr.Winkler, M.D.
Consolidated Board of Health	Dr.Winkler, MD, Dale Walter, Alvin White, Kathy Henry
	Charlotte Jaynes
Registrar of Vital Statistics	Martha Evans
Village Historian	Village Clerk, Mayor
Issuing Agent permits, licenses etc.	Watkins Review & Express
Official Newspaper	Chemung Canal Trust
Official Bank	

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday, April 15th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Mangus, Trustee Martha Evans & Attorney Connie Fern Miller.

Absent: None

Presentation of Warren Realtors Jodi Saunders and Jason Scarsboro: Stacey Parrish and John Franzese from Cabins to Castles

**Public:** Beren Argetsinger, Dan Campbell both are interested in the information of the sale of the Villages properties.

Mayor Walter talked about preparing for the budget in case we exceed the 2% cap. Trustee Jaynes made a motion to propose a public meeting for the budget. We will hold a public meeting on April 25<sup>th</sup> at 7:00pm. Roll call = Mangus – yes, – Arcangeli –yes, Evans – yes –Jaynes – yes, Walter – yes Motion carried

**Correspondence:**

- **Department Head Reports**
- **Chief Kelly :** None

**Fire Department:** None

- **Code Enforcement:** Mayor Walter handed out a paper on the General Requirements on property maintenance.  
**Street Department:** Mayor Walter has not heard back from Sherriff on the traffic equipment for speed. The cost will be apx \$1200.  
**Water Board:** There are some apprehension on putting in a third well.  
**Planning Board:** We will be meeting on 4/23/19 at 6:00pm, we will be asking John Niquet to join the planning board.  
**Zoning Committee:** They just finished up all the categories and will not be looking at the lines. They have 5 different categories for the different areas. They are discussing what they would like to see in the different areas. The meetings are held the second Mondays of each month. One they get the design done they will be holding two public meetings.

**Financial:** None

- **Council of Governments:** Will meet the fourth week in April
- **Board Concerns:** Mayor Walter reached out to Anita White and she is willing to chair the welcoming committee. Painted Bar Stables was given

permission to park empty horse trailers for an event they are having at the farm.

- Trustee Jaynes asked to go into executive session. Trustee Evans spoke on taking the Ball Park out as a State Park and moving it to the field behind the new fire department. There was a discussion in regards to how to go about taking the ball field

out from being a park.

Attorney Miller explained the issue of what the Village can do with the request for the assessments and minutes.

A discussion took place on both realtors. The task at hand is to decide which realtors we want to list the properties or be the lead agencies.

Trustee Jaynes made a motion to go back into regular session at 8:05PM.

The Village Board reconvened with the regular meeting at 8:35pm.

- **Presentation of Fire Department Bills:** \$ 12,882.07 Trustee Evans made a motion to accept seconded by Trustee Arcangeli motion approved
- **Presentation of General Fund Bills:** \$7427.35 Trustee Jaynes made a motion to accept the Fire Department bills seconded by Trustee Mangus - motion carried
- **Presentation of New Fire Department Bills** None

Trustee Arcangeli made a motion to adjourned Trustee Evans seconded it motioned carried meeting adjourned at 9:05pm.

Respectfully submitted: Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday May 6th, 2019 at 7:00 pm at the New Fire Dept.

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday May 6th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Mangus, Trustee Martha Evans

Absent: Connie Fern Miller

Approval of the April 15<sup>th</sup> meeting- trustee Jaynes made the motion to approve and Trustee Mangus seconded motion carried.

Addition to Agenda: Council of Governments

**Public:** Ian Smith from Seneca Watershed, Ian was at the meeting to let the board know his duties and to give us his contract information. A short discussion took place with regards to the water quality coming from Seneca Lake.

**Correspondence:**

- **Department Head Reports**
- **Chief Kelly** gave the following report for the month of April:
- 4/1/19 EMS call Cty Rd 4
- 4/4 /19 EMS call Cty Rd 8
- 4/5/19 Mutual Aid to Hector lift assist Cry Rd 4
- 4/5/19 Smoke Detector Cty Rd 5
- 4/6 EMS call Main Street
- 4/8/19 EMS call Coats Rd
- 4/18 EMS call Ridgeview Dr
- 4/9/19 EMS call Dolphsburg Rd
- 4/12/19 Life Assist St Rte 227
- 4/13/19 EMS call St Rte 227
- 4/13/19 EMS call Lake Ave
- 4/15/19 EMS call Cty Rd 4
- 4/16/19 EMS call Voorheis Rd
- 4/19/19 EMS call N Falls Rd
- 4/21/19 EMS call St Rt 79
- 4/22/19 Life Assist Lake Ave
- 4/29/19 EMS call Church St
- 4/30/19 Automatic Alarm St Rt 79
-

**Fire Department:** The boat is out to have the lights connected at Carl Scotts.

Boater safety class is this Saturday with around 26 signed up. The Davis's gave the fire department a dock to dock the boat at. Training to be able to haul and unload the boat will be taught to certain individuals. Fire extinguishers are ordered as well as tool boxes that will also serve as seats for the boat. Chief Kelly explained the main purpose for the use of the boat. They are also looking into cold water suits. These will keep the individuals afloat. Chief Kelly reported of the progress of moving into the new fire house and cleaning up the old fire house. Questions came up in regards to the use of the community room and the walk in cooler. Chief Kelly explained the difference in charges for the community room and the walk in cooler. Questions came up with the issue of how does the Village Board gets notified of when events are going on and Chief Kelly notify us that he tells the Mayor and the Mayor will report back to the board. All funds received from the community room will be put into the general account for the Village starting in 2019-2020 year. The voting for the November elections will be held in the community room. Chief Kelly notified the board of four new applications Ethan Dean, Taylor Gates, James Carl and Brad Gallow. Trustee Jaynes made a motion to accept the applications Trustee Evans seconded, motion carried.

- **Code Enforcement:** Three permits, Alvin White, Rahilly and Baldwin's all requested permits.

**Street Department:** None

**Parks:** Trustee Evans reported on attending CFA meeting.

**Water Board:** None – Mayor Walter reported that Chuck Franzese reached out to him on Project Seneca. They would like to have a meeting here at the new fire department to start the talks back up with regards to Project Seneca, discussion followed.

**Planning Board:** We meet next Tuesday May 15<sup>th</sup> at 7:00pm.

**Zoning Committee:** Next meeting will be Monday May 14<sup>th</sup>

Mayor Walter reported that our community is the second cleanest in the area.

Mayor Walter reported on the new fire department and last minute items that need to be completed. The car charger will be installed tomorrow May 7<sup>th</sup>.

Trustee Jaynes made a motion not to exceed \$500 for the summer planting of the flower pots. Trustee Evans seconded the motion - motion carried.

Trustee Jaynes spoke on the realtors and ask of thoughts from the board – discussion took place. Trustee Evans made a motion to accept Cabins to Castles seconded by Trustee Mangus. The board would like to invite Cabins to Castles back to speak to the board and ask them some questions. Trustee Jaynes will reached out to Cabins to Castles. Barren Argetsinger reported to Trustee Arcangeli that he is interest in the gravel pit.

Trustee Jaynes made a motion to adopt Local Law #4 authorizing the Village of Burdett to exceed the 2% cap on Property Taxes if the need arises. Roll call taken Jaynes – yes – Evans – yews – Mangus – yes – Arcangeli – yes – Walter -yes – motion carried

**Financial**

**Council of Governments:** Mayor Walter reported that on the meeting that every Village and Town gets 17 hours of free grant writing. The Mayor from Watkins would like to restart the Summer Youth Program Watkins to start in the summer of 2020.

- **Board Concerns:**
- **Presentation of Fire Department Bills:** \$15,420.84 Trustee Jaynes made a motion to accept seconded by Trustee Mangus motion approved
- **Presentation of General Fund Bills:** \$31,038.58 Trustee Evans made a motion to accept the Fire Department bills seconded by Trustee Arcangeli - motion carried
- **Presentation of New Fire Department Bills** None
- 
- 

Trustee Mangus made a motion to adjourn Trustee Evans seconded it motioned carried meeting adjourned at 9:35pm.

Respectfully submitted:  
Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday May 20th, 2019 at 7:00 pm at the New Fire Dept.

VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes DRAFT**  
**Monday May 20th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Mangus, Trustee Martha Evans, Trustee Jaynes, Connie Fern Miller Attorney

Absent: None

Approval of the May 6<sup>th</sup> meeting with correction Trustee Jaynes was present- trustee Evans made the motion to approve and Trustee Arcangeli seconded motion carried.

Addition to Agenda: Flowers -

**Public:** Beron Argetsinger, Will Argetsinger and Dan Campbell: Beron Argetsinger asked about the process of selling the Village properties. Mayor Walter explain that it would be in their best interest to put together a business plan and present it to the board. Beron question the right of way on the gravel bed to the water tank on Tug Hollow. Will Argetsinger asked if the survey and appraisal would be available? Attorney Miller commented on the process and when we can release the appraisal and surveys. Dan Campbell expressed interest in the ball field as his grandfather donated the property to the Village. Attorney Miller explained the process of transferring parks to a personal party and how difficult it would be.

The Board voted to approve the 2019-2020 Budget Roll Call: Mangus – yes Arcangeli – yes Evans – yes Jaynes – yes - Walter yes = The 2019-2020 Budget was ADOPTED. Mayor Walter asked for approval of the BOCES contract for internet and phone service, Trustee Jaynes made a motion to accept the contract seconded by Trustee Evans – all in favor - motion carried.

Correspondence:

- **Department Head Reports**
- **Fire Department:** None
- **Code Enforcement:** Mayor Walter reported a permit was given to Anita White
- **Parks:** Mayor Walter will talk to Rick Greenberger on different from the Chamber that the Village can apply for.
- **Street Department:** A resident asked about running a sidewalk from the Dandy to the new fire house. It was said that we could look into having one

installed. Trustee Jaynes said that the clerk and Trustee Jaynes will go to the auction to purchase flowers for our flower boxes. Trustee Arcangeli made a motion to allow them to purchase flowers up to \$500, Trustee Evans seconded it motion carried.

**Water Board: none**

**Planning Board:** We will meet tomorrow night, May 21 to go over last minute details. We are sending out letters to the community for the dinner that night. Trustee Evans reported on the displays that the historical society will be doing. The tours are half way sold out. Berta's will be extending her hours until 4pm with a limited menu.

**Zoning Committee:** Trustee Jaynes talked about how the committee was moving along, there was a big discussion on lakefront properties.

**Financial:** Trustee Jaynes reported on moving the park from the Ball Field to behind the new fire house. Trustee Jaynes reported on the realtors. He talked to John Franzese about coming back in and talking to board on their proposals. Mayor Walter said that there needed to be a committee to meet with John Franzese and then report back to the board to make a decision. The committee consisted of Mayor Walter, Trustee Jaynes and Attorney Miller.

**Council of Governments:**

- **Board Concerns:** None
- **Presentation of Fire Department Bills:** \$ 4,641.77 Trustee Evans made a motion to accept seconded by Trustee Mangus motion approved
- **Presentation of General Fund Bills:** \$ 2,629.91 Trustee Jaynes made a motion to accept the Fire Department bills seconded by Trustee Mangus - motion carried
- **Presentation of New Fire Department Bills** None
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Trustee Mangus made a motion to adjourned Trustee Evans seconded it motioned carried meeting adjourned at 8:08pm.

Respectfully submitted:  
Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday June 3rd, 2019 at 7:00 pm at the New Fire Dept.

We VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes DRAFT**  
**Monday June 3rd, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter, Trustee Present are Trustee Arcangeli, Trustee Mangus, Trustee Martha Evans, Trustee Jaynes, Connie Fern Miller Attorney

Absent: None

Approval of the May 20th meeting minutes trustee Jaynes made the motion to approve and Trustee Evans seconded motion carried.

Addition to Agenda: Flowers -

**Public:** Ralph Switzer: Wondering on when his trees will be taken down. We are waiting on who the county will award the bid to for cutting down the trees. A copy of the minutes will be given to Mr. Switzer to insure him as soon as the bid gets awarded we will be reaching out the company to cut down his trees.

Attorney Miller reported on the meeting with the realtors. Before listing the properties the Village could put the properties up for bid for a set period of time of no more than two months. Attorney Miller drafted up a notice to be published in the Review & Express, Hi-Lites and The Star Gazette.

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Correspondence: None

- **Department Head Reports:** Chief Kelly gave the following report:
- 5/3 EMS call State Route. 414
- 5/4 EMS call South Hill Rd
- 5/13 Life Assist Lake Ave
- 5/19 Automatic Alarm County Road 5
- 5/20 EMS call Robertson Road
- 5/21 MVA Texas Hollow Road
- 5/22 Mutual Aid to Watkins Glen on Life Assist
- 5/23 Mutual to Montour Falls on Tractor Fire
- 5/23 EMS call Lake Ave
- 5/24 Mutual Aid to Hector on Automatic Alarm
- 5/25 EMS call Drew Road
- 5/25 Flooded Road State Route 414
- 5/26 EMS call Lake Ave
- 5/28 EMS call State Route 79
- 5/29 EMS call South Hill Road

- 5/29 EMS call South Hill Road

- **Fire Department:** June 6<sup>th</sup> Duck Unlimited will be using the Community Room. The fire department will be doing the food. Chief Kelly will have a probation person that will be cleaning the community room. The Fire Department will be buying a vacuum cleaner for vacuuming the rugs. The probation person will be cleaning the community room and the bathrooms and the Village Office.

One Knocks Box was installed at Ryan Williams's Winery. The Fire Department borrowed Beaver Dams 4-wheeler for the fireworks display. The boat is ready to go. F-9 is the vehicle that will be towing the boat. The fire department will be working on the dock for the boat. They have put 20 individuals through the boater safety training. They are getting free life jacket for rescues. Every life jacket will have a whistle on it. They still need a flare gun and a radio.

Dumpster day will be at the new fire department at the west end of the parking lot.

- **Code Enforcement:** Permits: \$40 – Lynn Jensen and Anita White - yet to issue is Kraver and Dan Rahilly.
- Trustee Jaynes made a motion to have Mayor Walter contract Joey Brown to clear the trees between Mr. Hansen and the new fire house seconded by Trustee Arcangeli motioned carried. There are three street lights out and they have been called in. We are getting closer to having them changed out to LED lights

**Parks:** Trustee Evans brought back a quote for the sign from Kirby for the amount of \$1368.85 and then \$110.22 for lettering. We will table the vote until everyone has a chance to look at the sign at Rabbit Run on the lake road.

**Street Department:** Trustee Evans would like to have SCOPE write a grant to have the sidewalk extended to the New fire Department. There are State Grants for this purpose. We needed two more baskets to replace the one that was stolen and one to place in the Village, place to be determined. The extra baskets will cost \$519.00

**Water Board: none**

**Planning Board:** A review of the event was discussed and a follow up meeting with the Village Board and the committee will be held June 25<sup>th</sup>.

**Zoning Committee: none**

**Financial:** Mayor Walter signed the contract with Constellation for electric of the new building at the rate of .04285.

Trustee Evans made a motion to pay the final bills for the sub-contractor seconded by Trustee Arcangeli – roll call- Evans – yes – Jaynes – yes – Mangus – yes – Arcangeli – yes – Walter – yes motion carried.

Trustee Arcangeli made a motion to transfer funds from checking 2 to general account to pay the final bills seconded by Trustee Mangus motion carried.

**Council of Governments:**

- **Board Concerns:** We need a dumpster to clean out the old fire house. We will meet Tuesday June 11<sup>th</sup> at 6:30pm to clean the
- 
- **Presentation of Fire Department Bills:** \$ 768.33 Trustee Mangus made a motion to accept the Fire Dept bills seconded by Trustee Arcangeli motion approved
- **Presentation of General Fund Bills:** \$ 27,094.14
- Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus - motion carried
- **Presentation of New Fire Department Bills** None
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Trustee Evans made a motion to adjourned Trustee Arcangeli seconded it motioned carried meeting adjourned at 8:08pm.

Respectfully submitted:  
Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday June 17th, 2019 at 7:00 pm at the New Fire Dept.

VILLAGE OF BURDETT  
BURDETT, NEW YORK 14818

**Village Board meeting Minutes**

**Monday July 1th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Deputy Mayor Linda Arcangeli called the meeting to order with the following present: Trustee Martha Evans, Trustee Jaynes and Connie Fern Miller Attorney

Absent:

Approval of the June 17th meeting minutes trustee Jaynes made the motion to approve and Trustee Evans seconded motion carried.

**Public:** None

**Correspondence:** None

- **Department Head Reports:** Chief Kelly turned in the following report:
- 6/1 Mutual Aid to Watkins Glen
- 6/2 EMS call Willow Street
- 6/7 Automatic Mutual aid to Hector
- 6/7 Tree down State Rte. 414
- 6/16 Mutual Aid to Watkins Glen Jefferson Village
- 6/18 EMS call South Hill Road
- 6/20 Mutual Aid Tanker to T-Burg
- 6/21 5161 State Rte. 227 Life Assist
- 6/22 3221 State Rte. 414 EMS call
- 6/23 MVA Lake Ave
- 6/25 Automatic Mutual Aid to Hector Peach Orchard Point
- 6/26 Automatic Mutual Aid to Hector State Rte. 414
- 6/27 5143 Voorheis Road EMS Call
- 6/29 4005 Lake Ave. EMS Call
- 6/30 Smoke Detector Activation South Hill Road burnt food
- 
- 

**Fire Department:** None

The person looking at the Fire Department (Ben) approached Trustee Jaynes on having the Village take back the mortgage on the building. A lengthy discussion took place in regards to this issue. The board asked Attorney Miller for her suggestion on the issue. Attorney Miller gave her opinion and gave different scenarios for the board to

review. The idea that it would be more money for the Village. Attorney Miller told the board that they needed three things, statement of liability, statement of assets and a credit report on the person.

- **Code Enforcement:** None
- **Parks:** The issue of the park sign was discussed with some of the board members having seen the one on Rabbit Run. Deputy Mayor Arcangeli will speak to an individual (Adam Welch ) to see if he would be able to build a sign. Deputy Mayor Arcangeli spoke to Mrs. Hanson in regards to the dirt that has been moved on her property. She would like to see a fence put up when the park in complete. The board was not in favor of putting a fence, however if she wanted one she could put one up at her own expense.

**Street Department:** Trustee Evans called DOT in regards to the extended sidewalk to the new fire house. Trustee Evans read the email she received from them. It is not out of the question for them to pay, however they will have to look into the funding needs and the amount of funds that are left for doing sidewalks. The ADA does have funds for sidewalks in 2021. Deputy Mayor Arcangeli spoke on several lawns that need to be mowed as well some bushes that hang over the sidewalks that need to be cut to allow walkers to walk the sidewalk. Deputy Mayor Arcangeli asked the clerk to send out letters to those individuals out of compliance with the local law for lawn maintenance. The code officer will be asked to talk to those individuals. Trustee Evans spoke on the dog at the old Burdett School that is in the shed and cry's all night long and during the day.

The tree has been taken down by Mr. Switzer property.

The clerk ask permission to send out a letter to the residents showing their outstanding taxes and then send a listing of outstanding taxes to the county. In the letter a statement to the effect that they will be turned over the county if not cleared up. Trustee Evans made a motion to allow this and seconded by Trustee Jaynes motioned carried.

**Water Board: None**

**Planning Board:** Next meeting is in January.

**Zoning Committee:** Next meeting will be next Monday.

**Financial:** A resolution was passed to move \$25,000 from Checking 2 to the Capital Fire Department account to pay for the last draw of the new fire house. All Trustees in Favor, resolution passed= 3 – yes 0 – no.

**Council of Governments:** A discussion on the county pulling out of the Schuyler County Humane Society took place.

- **Board Concerns:**
- Soil and Water will not repair the ditch that runs through the woods bordering Factory Street.
- 
- **Presentation of Fire Department Bills:** \$ 0 Trustee made a motion to accept the Fire Dept. bills seconded by Trustee motion approved

- **Presentation of General Fund Bills: \$1549.55** Trustee Jaynes made a motion to accept the General bills seconded by Trustee Evans - motion carried
- **Presentation of New Fire Department Bills None**
- 

Trustee Jaynes made a motion to adjourned Trustee Evans seconded it motioned carried meeting adjourned at 8:00pm.

Respectfully submitted:  
Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday July 15<sup>st</sup>, 2019 at 7:00 pm at the Village Office.

We VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday July 15th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter called the meeting to order with the following present: Trustee Arcangeli, Trustee Martha Evans, Trustee Jaynes and Connie Fern Miller Attorney

Absent: None

Approval of the July 1st meeting minutes trustee Jaynes made the motion to approve and Trustee Evans seconded motion carried.

**Public:** Dan Campbell, Baron Argetsinger, Val Carocci, Ben Ricardi

Val Carocci brought up the issue of receiving the newsletter late and was told that is was due to mailing the newsletter from the Village of Watkins Post Office in order to use this bulk mailing permit to save Burdett in postage. It was also noted that the Fat Cow Village Website has not been updated due to not being able to take the website down. We are now using a link off the County's website. Mayor Walter informed Val Carocci that he was working with the Sheriff's Dept. on putting signs with cameras in various streets within the Village to help inforce the speed limit. Baron Argetsinger asked the question of when the parties that submitted bids will be informed of the outcome. He was informed that as soon as the Board opened up the Bids and decided what ones were going to be accepted.

**Correspondence:** Mayor Walter read the list of names that turned in bids for the Village Properties.

- **Department Head Reports :** None
- 

**Fire Department:** There was an issue of the oil separator and the engineers will be back to fix it. The Town of Hector will be using the Community Room on July 29<sup>th</sup> for the water revitalization of Smith Park. Mayor Walter spoke on the work that Joe Brown did on the bank to the West of the Fire Department. Trustee Evans spoke about the shrub at her corner blocking the view for turning at the corner. Mayor Walter gave the dollars that the Village has in the CHIP account. Trustee Evans revisited her communication with DOT on putting a sidewalk down to the Fire Department.

- **Code Enforcement:** None
- 

**Parks:** Trustee Arcangeli talked to Adam Welch in regards to the sign for the Barnum Street Park.

**Street Department:** None

**Water Board:** Trustee Jaynes gave a report on the Water Board meeting. Trustee Jaynes made the statement that they will be bypassing Burdett on the Water Revitalization study. The Water Board spoke on zoning and runs for the water and where they would be run. Trustee Jaynes said that the open meetings have not been scheduled as of yet.

**Planning Board:** Trustee Evans turned in the final check for the bi Centennial books in the amount of \$729.20.

**Zoning Committee**

**Financial:** Trustee Jaynes made a motion to allow Mayor Walter to sign the W-9 for re-certification of our tax Id number, Trustee Evans Seconded motion carried.

**Council of Governments:** None

- **Board Concerns:** Trustee Evans will be away August 3<sup>rd</sup> to August 19<sup>th</sup> and will skype in for the August 5<sup>th</sup> meeting. Mayor Walter reminded the board of the meeting next Monday July 22<sup>nd</sup> at 6:00pm.
- 
- 
- **Presentation of Fire Department Bills:** \$ 8696.55 Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Jaynes motion approved
- **Presentation of General Fund Bills:** \$ 12,903.55 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus - motion carried
- **Presentation of New Fire Department Bills:** None
- 

Trustee Jaynes made a motion to adjourned Trustee Arcangeli seconded it motioned carried meeting adjourned at 8:00pm.

Respectfully submitted:  
Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday August 5th, 2019 at 7:00 pm at the Village Office.

We VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**  
**Monday August 5th, 2019**

**Mayor Walter called the meeting to order at 7:00pm**

The regular meeting of the Board of Trustees of the Village Burdett was held at the Village Hall. Mayor Walter called the meeting to order with the following present: Trustee Arcangeli, Trustee Jaynes

Absent: Trustee Evans participated via skype, Attorney Connie Fern Miller

Approval of the July 15th meeting minutes trustee Jaynes made the motion to approve and Trustee Arcangeli seconded motion carried.

**Public:** Barron Argetsinger, Amanda Rodrigues, Katherine Hermann, Dick Evans, Dan Campbell, Judy McKinney Cherry

1. Dan Campbell reported having his recyclables taken from the side of his garage.

**Correspondence:** Village received a letter from NYSEG power in regards to price increase. She talked about a webinar that she encouraged the board to view.

Katherine Hereman attended the Board Meeting to talk about solar it is a recorded webinar that you can view any time. She talked about a webinar that she encouraged the board to view.

Katherine talked about the electric charging station. It cost about \$1.31 an hour for charging.

**BIDS:**

Trustee Jaynes made a motion to accept Barron Argetsinger bid for the Gravel Bed Seconded by Trustee Mangus motioned carried.

It was mentioned that the Board received several bids for the old Fire House for various uses. The Board will review and Attorney Fern Miller will be reaching to those individuals that put in bids.

Trustee Jaynes made a motion to contact two bidders for more information on their bids for consideration seconded by Trustee Mangus motion carried.

- **Department Head Reports :** Fire chief gave the following report for the month of July:

7/2 Lift Assist St Route 227  
7/3 EMS call Newtown Road  
7/3 Life Assist State Route 227  
7/3 EMS all State Route 227

7/4 Reported Boat Fire on Seneca Lake – Controlled Burn  
7/5 EMS call Wyckoff Road  
7/6 EMS call Phelps Road  
7/7 Mutual Aid to Watkins Glen in State Park on EMS call  
7/8 Mutual Aid to Hector on field fire  
7/13 EMS call Lake Ave.  
7/13 EMS call Satterley Hill Road  
7/17 MVA State Route 414  
7/17 EMS call Potomac Road  
7/18 Wires down Main Street  
7/18 EMS call Lake Ave  
7/18 Mutual aid Dean Road  
7/20 EMS call Lake Ave  
7/22 Tree down on Satterley Hill Road  
7/25 EMS call Hubs Road  
7/26 EMS call Newtown Road  
7/27 MVA State Route 414 & County Road #5  
7/29 Mutual Aid to Odessa on House Fire

- 
- **Fire Department:** Chief Kelly reported that the boat is docked at the end of Seneca Lake. They also purchased two wet/dry suits for use in rescues. They purchased a new chief's truck and traded in another vehicle with Simmons Rockwell. Chief Kelly talked about the brush truck that has been around for years. He is going to see about fixing it and or trading it in or just getting prices for new one and just trade the old one in. The firemen are still in the process of arranging items at the fire house. They are going to number the tables to keep track of them. They also were able to move the monument from the old Fire House to the new Fire House. The washer and dryers are in place and working nicely. They received \$435 in fees for filling pools. Mayor Walter reported that he worked with Hunt on termination

- **Code Enforcement:** Marty Carver's garage is nearly completed, Robert Mangus is having contract work done for his fruit stand. Nyquist is also doing some construction. The grass/weeds on the bridge is being address by Jason as we are not sure who is responsible state or homeowner.

- **Parks:** None  
**Street Department:** Smoke and Bones wants to replace a driveway pipe. Mayor Walter will get a price.

**Water Board:** None  
**Planning Board:** None

**Zoning Committee:** Next meeting is next week

**Financial:**

**Council of Governments:** We will see a larger increase on our portion of the sales tax next year.

- **Board Concerns:** The Village received a letter from NYSEG on a series of public meetings that will discuss the increase in both the delivery rates and the surcharge rates. Trustee Jaynes made a notion to nominate Mayor

Walter for NYCOM Service certificate seconded by Trustee Mangus motion passed. Mayor Walter request that the Village Board hold two executive session at 6:00pm on August 20 21<sup>st</sup> on the bids for the Old Fire House.

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- **Presentation of Fire Department Bills:** \$ 2368.45 Trustee Jaynes made a motion to accept the Fire Dept. bills seconded by Trustee Mangus motion approved
- **Presentation of General Fund Bills:** \$8165.44 Trustee Arcangeli made a motion to accept the General bills seconded by Trustee Jaynes - motion carried
- **Presentation of New Fire Department Bills: None**
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Trustee Arcangeli made a motion to adjourned Trustee seconded it motioned carried meeting adjourned at 8:10pm.

Respectfully submitted:  
Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday August 19th, 2019 at 7:00 pm at the Village Office.

We VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday August 19th, 2019**

**Mayor Walter held an informational meeting as there we did not have a quorum for a meeting.**

Not having a quorum there was no approval the minutes for the August 5<sup>th</sup> meeting they will be approved at the September 3rd. meeting.

**Public:**

**Correspondence:** Mayor Walter read a letter that Anita White received and pass on to the Village Board. A certificate was received giving Mayor Walter recognition for 25 years of public service.

**BIDS:** To be discussed at the September 3<sup>rd</sup> meeting.

**Department Head Reports:** None discussed

- 
- **Fire Department : None discussed none discussed**
- **Code Enforcement :** None discussed  
**Parks:** None  
**Street Department:** None discussed

**Water Board:** None discussed

**Planning Board:** None discussed

**Zoning Committee:** None discussed

**Financial:**

**Council of Governments:**

- **Board Concerns:** There not being a quorum Mayor instructed the clerk to pay all vouchers and have them approved at the next meeting.

**Presentation of Fire Department Bills:** \$ Trustee made a motion to accept the Fire Dept. bills seconded by Trustee Mangus motion approved

- **Presentation of General Fund Bills:** \$ Trustee Arcangeli made a motion to accept the General bills seconded by Trustee Jaynes - motion carried
- **Presentation of New Fire Department Bills: None**

Respectfully submitted:

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday September 3rd, 2019 at 7:00 pm at the Village Office.

We VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday September 3rd, 2019**

**Mayor Walter called the September 3<sup>rd</sup> meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Mangus, Trustee Jaynes, Attorney Connie Fern Miller, Mayor Walter**

Trustee Arcangeli made a motion to approve the August 5<sup>th</sup> meeting seconded by Trustee Mangus Motioned carried.

Absent: None

**Public:**

**Correspondence:**

**Department Head Reports:**

- 
- **Fire Department : Chief Kelly gave the following report:**
- Chief Kelly gave a report on an EMS call and a conversation that occurred with DOT. There are three new members Caitlyn Cady, Kristen Field and Brittany Kelly. Trustee Evans made a motion to accept the above applicants to become newly members of the fire department, Seconded by Trustee Mangus motion carried. Chief Kelly reported that the ice machine is using more water than planned so it is now turned off. The routine maintenance has been done on the trucks. They are working on the golf tournament for September 21<sup>th</sup>. There are currently 19 teams signed up. Chief Kelly would like to have the Halloween Party at the new Fire Department, it will be on October 31<sup>th</sup>. The Mayor reached out to Hector on the Fire Contract. Mayor Walter also reached out to the DOT for a Holiday Tree. Mayor Walter was approached by a resident that wanted to hold a thank you party for first responders.
- 8/6 EMS call Willow Street
- 8/8 EMS call Voorheis Rd
- 8/9 MVA County Rd #4
- 8/15 State Route 414 Flooded Road
- 8/16 Mutual Aid to Watkins on EMS call
- 8/16 Mutual aid to Watkins on fire alarm
- 8/17 Mutual aid to Watkins in Gorge EMS call
- 8/20 MVA State Route 414
- 8/21 EMS call State Route 227/25 Mutual Aid to Hector setup landing zone
- 8/26 EMS call South Hill Road
- 8/28 EMS call Potomac Road
- 8/31 EMS call Coats Road
- 
- **Code Enforcement:** \$20 for Gates and \$20 for Barrett's collected for permits.
- **Parks:** None

**Street Department:** Trustee Evans will draft a letter to end to the DOT in regards to this and have the Village Board sign it,

**Water Board:** Meeting Wednesday the 4<sup>th</sup>.

**Planning Board:** Trustee Evans spoke on the flyer that will be sent out to the Village residents.

**Zoning Committee:** None

**Financial:**

**Streets:** We will put the mums in the flower boxes at the end of September.

**Council of Governments:**

- **Board Concerns:**

**Presentation of Fire Department Bills:** \$10,012.23 Trustee Evans made a motion to accept the Fire Dept. bills seconded by Trustee Mangus motion approved

- **Presentation of General Fund Bills:** \$1585.78 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus- motion carried

- **Presentation of New Fire Department Bills: None**

- Trustee Arcangeli made a motion to adjourn at 8:15 seconded by Trustee Mangus

Respectfully submitted:

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday September 16th, 2019 at 7:00 pm at the Village Office.

We VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818

**Village Board meeting Minutes**

**Monday September 16th, 2019**

**Mayor Walter called the September 3<sup>rd</sup> meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Mangus, Trustee Jaynes, Mayor Walter, Attorney Connie Fern Miller**

Trustee Mangus made a motion to approve the September 3<sup>rd</sup> minutes with corrections seconded by Trustee Jaynes Motioned carried.

**Absent:**

**Public:**

**Correspondence:**

**Department Head Reports:**

- 
- **Fire Department : None**
- **Chief Kelly gave the following report: None**
- .
- **Code Enforcement:** Trustee Jaynes brought to the attention of the board the logs on Factory Street. Trustee Jaynes made a motion to have the code officer talk to Mr. Compton about clearing off his sidewalk. Trustee Mangus seconded it – motion carried.

**Parks:** It was decided to give Adam Welch one more month to provide the quote for a sign for the park.

**Street Department:** Trustee Evans drafted a letter to DOT in regards to extending the sidewalk to the new firehouse. The letter was presented to the board for review. See below

Trustee Evans made a motion to send a letter to DOT seconded by trustee Mangus roll call: Evans – yes -Arcangeli – yes -Jaynes – yes Mangus – yes motion passed.

**Water Board:** Trustee Jaynes suggested that the board put someone else on the committee along with him as he is now driving school bus and cannot make it to the meetings during the school year. Trustee Arcangeli will share the responsibility with Trustee Jaynes. It was felt that the Village needed to have someone from the board present at the meeting.

**Planning Board:** Add to the newsletter information on the Craft Bazar being held on November 2 at the new fire house

**Zoning Committee:** The zoning committee has a presentation of flood planning with many questions being asked

**Financial:** None

**Council of Governments:** None

- **Board Concerns:** Mayor Walter shared with the board the letters that Attorney Miller sent to Ben Ricardi and Barron Argetsinger of the properties they purchased from the board. Mayor Walter read Resolution #4 for the sale of surplus property. See below.  
The SWIPS program is not completed.

**Presentation of Fire Department Bills:** \$ 6852.55 Trustee Evans made a motion to accept the Fire Dept. bills the Hunt bill be held seconded by Trustee Arcangeli motion approved

- **Presentation of General Fund Bills:** \$1147.03 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus- motion carried
- **Presentation of New Fire Department Bills:** \$ were presented Trustee Evans made the motion to approve Hunt's bill with the condition that it be held until issues are resolved seconded by Trustee Arcangeli - motion carried
- 
- Trustee Arcangeli made a motion to adjourn at 8:05 seconded by Trustee Mangus  
Respectfully submitted:

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday October 7th, 2019 at 7:00 pm at the Village Office.

#### **RESOLUTION: #4 for SALE OF SURPLUS PROPERTY**

**WHEREAS:** In accordance with Village Law on this date September 16, 2019 the Village of Burdett Board of Trustees is authorizing the sale of surplus properties that were advertised in the official newsprint on June 6, 2019.

**Properties being sold are as follows:**

1. Abandoned Gravel Pit Tax map #44.00-1-63  
Sold to: Barron Argetsinger of 3774 Carpenter Rd. Burdett, NY 14818
2. Former Village Hall/Fire Department Building on Village Lot Tax map #44.19-1-27  
Sold to: Ben Riccardi Osmote Wine LLC of 3551 State Route 79, Burdett, NY 14818

**WHEREAS:** Both properties are to be conveyed in accordance with the letter of acceptance with the conditions as written by the Village attorney Connie Fern Miller.

**NOW THEREFORE, BE IT RESOLVED,** that [the Village of Burdett](#) passes Resolution #4 introduced to the floor by Trustee Evans and seconded by Trustee Jaynes. Roll call Taken with the following results: Evans – yes, Arcangeli – yes, Mangus yes, Jaynes – yes Resolution passed.

## Village of Burdett

Rt. 79, Box 234

Burdett, NY 14818

Attn: Sharon Grabosky  
Regional Planning and Program Manager  
NYS Department of Transportation, Region 6  
107 Broadway  
Hornell, NY 14843

Dear Ms. Brabosky,

On Jun 25, 2019, you sent Burdett Trustee, Martha Evans, the following message:

With regard to the suggested sidewalk extension, Region 6 uses a team based approach to prioritize transportation needs within the Region. Our Environmental Asset Team manages needs related to sidewalks and curb ramps. Your suggestion of the need to extend the existing sidewalk to the newly constructed fire hall, has been shared with them. Burdett along with many other sidewalk needs are included on the Regions ADA transition plan. There is a project programmed to address some of the ADA needs within Schuyler county, with a tentatively scheduled 2021 construction. That team will consider and prioritize this need against other sidewalk needs within Schuyler County. There is a slight chance it could be included in that project. We cannot at this time, however commit to including Burdett in the project. That will depend on how far the available funding can be stretched and the prioritization of needs.

The Board of Trustees of the Village of Burdett would like to place in writing our reason for why we feel this request for village sidewalk extension and handicap access should receive priority status with the DOT Environmental Asset Team / Regional ADA transition plan. On April 24, 2019 our Village Offices were officially moved to our new Burdett Village Hall and Fire Department facility located now on the eastern edge of our village limits and on the southern side of NYS Rt. 79. Our main concern is resident and community access to our new facility. This facility will now be where Town of Hector voters will vote for Election District 3 and 4, where our residents will pay their taxes and access the village government, where our residents and our larger community will come for events in our Community Room and also the location for all events for the Burdett Fire Department. This end of our village has expanded in recent years and also includes three other business; Dandy Mart, Younique Hair Salon, and Mindful Inspirations/vacation rental.

With this major expansion of our eastern village, we are requesting to be given appropriate priority status for the upcoming 2021 project timeline.

**THE VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818  
Village Board meeting Minutes**

**Monday October 7th, 2019**

**Mayor Walter called the October 7th meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Mangus, Trustee Jaynes, Mayor Walter, Attorney Connie Fern Miller**

A moment of silence was held in memory of those lost from the Village over the last six months.

Trustee Jaynes made a motion to approve the September 16th minutes with corrections seconded by Trustee Mangus Motioned carried.

Absent: None

**Public:**

**Correspondence:**

Southern Tier Clean Energy newsletter came out and mentioned the Village of Burdett in it.

Real Hero's Award Nominations- received a notice on nominations: copies were handed out to the board.

**Department Head Reports:**

- 
- **Fire Department:** Hector Fire Contract: Mayor Walter, Jason Kelly and Keith Caslin attended the Hector Town Board meeting- three individuals from the public attended. Contracts were discussed with Mecklenburg, Burdett and Valois Logan Hector. Last year Burdett was asked to put a 3yr contract in. The Hector Board did not accept the 3yr contract, however they did accept the first year of the contract at an 8% increase.
- 
- **Chief Kelly gave the following report:** Report was handed in:
  - 9/1/19 Rescue Voorheis Road
  - 9/3/19 Rescue Rte. 227
  - 9/5/19 Rescue Lake Ave.
  - 9/9/19 Rescue State Rte. 9
  - 9/10/19 Rescue Factory Street
  - 9/11/19 Mutual Aid Watkins Glen/State Park Rescue
  - 9/12/19 Rescue Lake Street
  - 9/12/19nRescue State Rte. 227
  - 9/13/19 Mutual Aid County Route 4, Hector/Fire Alarm
  - 9/15/19 Rescue State Rte. 414
  - 9/16/19 Mutual Aid Mecklenburg Fire/ Williamee Road
  - 9/18/19 Rescue Lake Street
  - 9/18/19 Rescue Route 227
  - 9/19/19 Mutual Aid Watkin Glen/Fire Munroe Street
  - 9/27/19 Mutual Aid Hector/MVA 4314 Ticknor Road
  - 9/28/19 Mutual Aid Hector/Fire Alarm/Mathews Road
  - 9/29/19 Fire Alarm County Route 5.
- **Code Enforcement:** None

**Parks:** None

**Street Department:** None

**Water Board:** Trustee Arcangeli attended the Water Board meeting and reported the following: Middle Road wants water as well as Logan Road and County Route #9. Water Board is getting ready to put the screen in the wells.

**Planning Board:** Bazar is going to be a big success there are 60 vendors signed up. The date is Nov 2<sup>nd</sup>. The fire department will provide food for purchasing.

**Zoning Committee:** The next meeting will be next Monday.

**Financial:** 2021 Budget Process will start the first meeting in January 2020.

**Council of Governments:** None next meeting is the end of October

- **Board Concerns:** Web Site: The board inquired on how the website was doing. The clerk reported all approved minutes up to date are on the website.

The following resolutions were brought before the board:

Resolution to move \$20,000 from Savings to Checking for general/fire department, bills Trustee Evans made a motion seconded by Trustee Jaynes roll call Evans – yes Arcangeli – yes Mangus – yes Jaynes – yes

. Resolution # The village board approves sale of gravel pit roll call Jaynes – yes Evans – yes Arcangeli – yes Mangus - yes

Resolution for finding the transfer of 2.037 acres that will not result in any adverse environmental in pack roll call = Mangus – yes Jaynes – yes Evans – yes – Arcangeli - yes

Attorney Miller spoke on the final paperwork for the sale of the gravel pit.

**Presentation of Fire Department Bills:** \$19,138.35 Trustee Evans made a motion to accept the Fire Dept. bills the Hunt bill be held seconded by Trustee Arcangeli motion approved

- **Presentation of General Fund Bills:** \$3888.20 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus- motion carried
- **Presentation of New Fire Department Bills:** \$0
- 

Trustee Jaynes made a motion to go into executive session seconded by Trustee Evans at 8:00pm – Trustee Jaynes made a motion to go out of executive session seconded by Trustee Mangus at 8:30pm.

Trustee Jaynes made a motion to have Mayor Walter talked to Ben Riccari in regards to the Old Fire House after the Village takes the tank out and see if he is still interest in the building. Seconded by Trustee Mangus motion carried. Roll Call Mangus – Yes – Jaynes – Yes – Evans Yes – Arcangeli – No

- 
- Trustee Jaynes made a motion to adjourn at 8:40pm seconded by Trustee Mangus  
Respectfully submitted:

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday October 21th, 2019 at 7:00 pm at the Village Office.

**THE VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818  
Village Board meeting Minutes**

**Monday October 21th, 2019**

**Mayor Walter called the October 7th meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Jaynes, Mayor Walter, Attorney Connie Fern Miller  
Absent: Trustee Mangus**

The opening of the bids for snow removal to the Village Properties. One bid was submitted by Daniel Campbell for 11/15/2019 to 4/15/2020 in the amount of \$4700.00. Trustee Jaynes made a motion to accept the bid seconded by Trustee Evans = roll call = Jaynes – yes - Evans – yes – Arcangeli – yes motion carried  
Absent: Trustee Mangus

Trustee Evans made a motion to approve the October 7th minutes with corrections seconded by Trustee Arcangeli - Motioned carried.

**Public:**

**Correspondence:** We received notice of a Memorial Plaque erected from the US Fire Administration in memory of Honorable Dale Jaynes.

**Department Head Reports:**

- 
- **Fire Department:** A resolution was done to accept the project completion of the New Fire Station/Village Building – roll call Jaynes – yes – Arcangeli – yes – Evans – yes Absent – Mangus Resolution passed
- Trustee Arcangeli made a motion to accept the completion audit for the bond for the fire house seconded by Trustee Evans, all in favor motion passed.
- The Hector Fire Contract will be at the next Hector Board Meeting on November 7<sup>th</sup>. The public hearing for the fire contract will be held at the Nov. 7<sup>th</sup> Hector Board Meeting.
- The final vouchers are in for the New Fire House.
- **Chief Kelly gave the following report:** None
- **Code Enforcement:** Code Officer Kelly was instructed to look at Factory Street

**Parks:** Trustee Arcangeli told the person that was going to make the park sign to table it now that the weather is turning cold and we will revisit it next spring.

**Street Department:** Factory Street project is still being look at and is on the county agenda to do.

**Water Board:** None at this time.

**Planning Board.** Next meeting will be in January, we received another \$105.00 for the Bazar.

**Zoning Committee:** None next meeting is this coming Monday

**Financial:** 2021 Budget Process will start the first meeting in January 2020.

**Council of Governments:** None

- **Board Concerns:** Tree across from Rahilly business needs to be looked at.

The following resolutions were brought (New Fire House Station/Village Office Building Project Completion)

Resolution # the Village Board approves the sale of gravel pit roll call Jaynes – yes Evans – yes Arcangeli – Resolution passed Absent: Mangus

**Presentation of Fire Department Bills:** \$ 622.50 Trustee Evans made a motion to accept the Fire Dept. bills the Hunt bill be held seconded by Trustee Arcangeli motion approved

- **Presentation of General Fund Bills:** \$ 381.93 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Arcangeli- motion carried
- **Presentation of New Fire Department Bills:** \$0

Trustee Jaynes made a motion to go into executive session seconded by Trustee Evans at 8:00pm – Trustee Jaynes made a motion to go out of executive session seconded by Trustee Mangus at 8:30pm.

- Trustee Jaynes made a motion to adjourn at 8:40pm seconded by Trustee Arcangeli Respectfully submitted:

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday November 4th, 2019 at 7:00 pm at the Village Office.

**THE VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818  
Village Board meeting Minutes**

**Monday November 4th, 2019**

**Mayor Walter called the October 7th meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Jaynes, Mayor Walter, Trustee Mangus**

Trustee Jaynes made a motion to approve the October 21th minutes with corrections seconded by Trustee Evans - Motioned carried.

Absent: Trustee Attorney Connie Fern Miller

Resolution #7 for the completion of the Fire House Trustee Jaynes made a motion to move the resolution forward seconded by Trustee Evans Roll Call Jaynes - yes Evans – yes Arcangeli – Mangus - yes

**Public:**

**Correspondence:** None

**Department Head Reports:**

- 
- **Fire Department:** The old fire truck is being sold to a company in Canada.
- The Halloween Party was well attended event with the inclement weather. It was discussed having a trunk and treat event at the Fire House.
- The physicals went well there were 28 to 30 that had them done.
- Chief Kelly talked about the state meeting and what was discussed including the wipes. Chief Kelly talked on how to use the wipes after a fire call.
- **Chief Kelly gave the following report:**
- 10-3 EMS call Coats Road
- 10-5 Life Assist State Route
- 10-15 MVA State Route 79
- 10-16 EMS call State Route 414
- 10-18 EMS call Burell Road
- 101-19 MVA State Route 79 & 227
- 10-21 EMS call State Route 41
- 10-22 Life Assist State Route 4134
- 10-25 Life Assist Lake Ave
- 10-28 MVA State Route 79 & County Road #4
- 10-29 EMS call State Route 79
- 
- **Code Enforcement:** A call was made to a resident on Lake Ave for issue of no heat ad no electric. A building permit was issued for Rahilly.

**Parks:** None

**Street Department:** The County still has us on their schedule

**Water Board:** Next meeting is in December

**Planning Board.** Trustee Evans reported that the Burdett exhibit was set up at the Historical Society Museum in Montour Falls. It was decided that the Christmas party will be December 7<sup>th</sup> with food and music in the community room. We will put light on the tree the morning of the 7<sup>th</sup> as well. An annual summer event was discussed and more discussion will take place in January at the Planning Board. The Village would like set up a face book account.

**Zoning Committee:** Trustee Jaynes discussed issues that were discussed at the meeting. A full copy of the proposal was handed out to each committee member to review.

**Financial:** We will be starting the 2020 budget in January.

**Council of Governments:** The next meeting will be in January

- **Board Concerns:** None

**Presentation of Fire Department Bills:** \$ 43,847.76 Trustee Evans made a motion to accept the Fire Dept. bills the Hunt bill be held seconded by Trustee Arcangeli motion approved

- **Presentation of General Fund Bills:** \$4,745.15 Trustee Mangus made a motion to accept the General bills seconded by Trustee Jaynes motion carried
- **Presentation of New Fire Department Bills:** \$1,487.61 Trustee Jaynes made a motion to accept the New Fire House Bills seconded Trustee Mangus

- 

Trustee Evans called to go into executive session for financial – Trustee Evans made a motion to go out of executive session seconded by Trustee Arcangeli

Trustee Arcangeli made a motion to adjourn seconded by Trustee Mangus. Meeting adjourned at 8:45pm.

- 

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday November 18th, 2019 at 7:00 pm at the Village Office.

## **VILLAGE OF BURDETT**

### **RESOLUTION #   7**

#### **FIRE STATION/VILLAGE OFFICE BUILDING PROJECT BUDGET MODIFICATIONS**

**WHEREAS,** the Village of Burdett has received funding from Rural Development for their fire station/Village office building project (“Project”); and

**WHEREAS,** the Village Board of Trustees wishes to adjust project budget items to more accurately reflect final costs and;

**WHEREAS,** Rural Development requires the Village Board of Trustees to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

**RESOLVED,** that the Village Board of Trustees of the Village of Burdett authorizes the following Budget modifications for the Project:

Miscellaneous

Decrease of

\$3,000.00

I, Charlotte Jayne, Village Clerk of the Village of Burdett, do hereby certify that the aforementioned resolution was adopted by the Village Board of Trustees of the Village of Burdett on \_\_\_Nov 4th\_\_\_\_\_, 2019, by the following vote:

	AYE	NAY
Dale Walter, Mayor	<u>  x  </u>	<u>     </u>
, Trustee Arcangeli	<u>  x  </u>	<u>     </u>
, Trustee Mangus	<u>  x  </u>	<u>     </u>
, Trustee Jaynes	<u>  x  </u>	<u>     </u>
, Trustee Evans	<u>  x  </u>	<u>     </u>

\_\_\_\_\_  
Charlotte Jaynes  
Village Clerk – Village of Burdett

Dated:   11-4-2019

**THE VILLAGE OF BURDETT  
BURDETT, NEW YORK  
14818  
Village Board meeting Minutes**

**Monday November 18th, 2019**

**Mayor Walter called the November 18th meeting to order at 7:00pm in attendance were: Trustee Evans, Trustee Arcangeli, Trustee Jaynes, Trustee Mangus, Mayor Walter**

**Absent:** Attorney Connie Fern Miller

Trustee Jaynes made a motion to approve the November 4th minutes with corrections seconded by Trustee Mangus - Motioned carried.

**Public: Daniel Campbell:** here to observe

**Correspondence:** Intro to Local Law #1 for the year 2006 Exemption under real property Tax Law 487 be applicable within our jurisdiction with respect to any solar or wind energy system or farm waste energy system: small discussion took place to explain the law.

**Department Head Reports:**

- 
- **Fire Department:** None Sue Dean and Anita White went to the old firehouse department to clean out the old dishes and inquired about the pool table. Anita White looked into the value of it seeing as it is very old. Anita has an uncle that is interested in it. Anita was told to continue to pursue this and get back to the board. Trustee Arcangeli and the Village Clerk drafted up a list of duties for cleaning the fire department.
- Mayor Walter reached out to Hunt Engineers in regards to removing the fuel oil tank at the old fire house. We will have to register the tank first before we remove it.
- 
- **Chief Kelly gave the following report:** None
- 
- **Code Enforcement:** None  
**Parks:** None

**Street Department:** The County may not get to do the ditches and pipes until spring.

**Water Board:** None

**Planning Board.** None until January, the Sunday speakers last Sunday was well attended and also the one at the Historical society was well attended also.

**Zoning Committee:** The zoning committee ended up with three zones. A draft of the plan was handed out to the committee to review and discuss.

**Financial:** None

**Council of Governments:** The next meeting will be in January

- **Board Concerns:** None

**Presentation of Fire Department Bills:** \$4,455.62 Trustee Evans made a motion to accept the Fire Dept. bills the Hunt bill be held seconded by Trustee Arcangeli motion approved

- **Presentation of General Fund Bills:** \$2,691.75 Trustee Jaynes made a motion to accept the General bills seconded by Trustee Mangus motion carried
  - **Presentation of New Fire Department Bills:** \$0 Trustee Jaynes made a motion to accept the New Fire House Bills seconded Trustee Mangus
- Trustee Jaynes made a motion to adjourn seconded by Trustee Mangus motion carried. Meeting adjourned at 8:44pm.

Charlotte Jaynes, Clerk/Treasurer

Next regular meeting Monday November December 2nd, 2019 at 7:00 pm at the Village Office.

**VILLAGE OF BURDETT**

**RESOLUTION #   7**

**FIRE STATION/VILLAGE OFFICE BUILDING  
PROJECT BUDGET MODIFICATIONS**

**WHEREAS**, the Village of Burdett has received funding from Rural Development for their fire station/Village office building project (“Project”); and

**WHEREAS**, the Village Board of Trustees wishes to adjust project budget items to more accurately reflect final costs and;

**WHEREAS**, Rural Development requires the Village Board of Trustees to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

**RESOLVED**, that the Village Board of Trustees of the Village of Burdett authorizes the following Budget modifications for the Project:

Miscellaneous	Decrease of	\$3,000.00
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I, Charlotte Jayne, Village Clerk of the Village of Burdett, do hereby certify that the aforementioned resolution was adopted by the Village Board of Trustees of the Village of Burdett on \_\_\_Nov 4th\_\_\_\_\_, 2019, by the following vote:

	AYE	NAY
Dale Walter, Mayor	_x_	___
, Trustee Arcangeli	_x_	___
, Trustee Mangus	_x_	___
, Trustee Jaynes	_x_	___
, Trustee Evans	_x_	___

Dated: 11-4-2019

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Charlotte Jaynes  
Village Clerk – Village of Burdett